

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

PUBLIC SAFETY COMMITTEE

Andy Nicholson, Chair
Tom De Wane, Vice Chair
Carole Andrews, Bill Clancy, Andy Williams

PUBLIC SAFETY COMMITTEE

Wednesday, January 6, 2010

5:00 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of October 20, 2009 and December 3, 2009.

1. Review minutes and reports of:

- a. Criminal Justice Coordinating Board (11/24/09).
- b. Emergency Medical Services (12/16/09).
- c. Fire Investigation Task Force General Membership (12/3/09).
- d. Fire Investigation Task Force Board of Directors (11/12/09).
- e. FoxComm Fiscal Advisory Board (10/1/09).

District Attorney

2. Monthly drug criminal complaint numbers (standing item).
3. Budget Adjustment Request (#09-137): Increase in expenses with offsetting increase in revenue (see attached for details).

Public Safety Communications

4. Grant Application Review (#09-46): Homeland Security – HS NIMS and ICS Training (2008).
5. Budget Status Financial Report for November, 2009.
6. Budget Adjustment Request (#09-131): Increase in expenses with offsetting increase in revenue (see attached for details).
7. Director's Report.

Sheriff

8. Key Factor Report and Jail Average Daily Population by Month and Type for the Calendar Year 2009.
9. Budget Status Report and Budget Performance Report for November, 2009.
10. Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal." (*Motion at December Public Safety: Hold for one month.*)
11. Ordinance re: To Create Sec. 30.08 of the Brown County Code Entitled "Pawn Brokers and Secondhand Article and Jewelry Dealers." (*Motion at December Public Safety: Hold for one month.*)
12. Budget Adjustment Request (#09-144): Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services (see attached for details).
13. Sheriff's Report.

14. **Clerk of Courts** - Budget Status Financial Report for November, 2009.

Circuit Courts No agenda items.

Medical Examiner No agenda items.

Teen Court No agenda items.

Other

15. Audit of bills.

16. Such other matters as authorized by law.

Andy Nicholson, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Tuesday, October 20, 2009 at the Northern Building Room 200, 305 E. Walnut Street, Green Bay, WI.

Present: Carole Andrews, Bill Clancy, Andy Nicholson, Andy Williams.
Excused: Tom DeWane.
Also Present: Neil Basten, Terry Delaruelle, Jean Eckers, Larry Gazeley, John Gossage, Don Hein, Heidi Hietpas, Tom Hinz, Jack Jadin, Al Klimek, Dennis Kocken, Andrea Konrath, Jack Krueger, Pat LaViolette, Darlene Marcelle, J.D. McKay, Lois Mischler, Shelley Nackers, Jim Nickel, Cullen Peltier, Sara Perrizo, Jim Queoff, Beth Rodgers, Randy Schultz, Jayme Sellen, Susan Tilot, Lynn VandenLangenberg, Pat VanLanen, Lisa Wilson, Guy Zima.
Media and Other Interested Parties.

(Although shown in proper format here, items were taken out of order.)

- I. **Call Meeting to Order:**
The meeting was called to order by Chair Nicholson at 10:05 a.m.
- II **Approve/Modify Agenda:**

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to move Items No. 7 through No. 16 to after Item No. 1. MOTION APPROVED UNANIMOUSLY.
- III. **Approve/Modify Minutes of October 7, 2009:**

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

(Supervisor Williams arrived at 10:07 a.m.)

1. **Review Minutes and Reports of:**
 - a. **Criminal Justice Coordinating Board (9/29/09).**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place and place on file. MOTION APPROVED UNANIMOUSLY.
 - b. **FoxComm User Technical Committee Meeting Minutes (6/17/2009).**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place and place on file. MOTION APPROVED UNANIMOUSLY.

(Item No. 7 taken next.)

Public Comments: None.

(Budget Review taken next.)

****BUDGET REVIEW****

REVIEW OF 2009 DEPARTMENT BUDGETS

Circuit Courts/Clerk of Courts

2. Review of 2010 department budget:

Motion made by Supervisor Williams and seconded by Supervisor Clancy to hold until after Item No. 6. MOTION APPROVED UNANIMOUSLY.

(Item No. 3 taken next.)

(After Item No. 14.)

Judge McKay thanked the Committee for taking this item out of sequence and introduced those appearing with him. He distributed and reviewed the Analysis of Judiciary Expenses and Offsetting Revenues (copy attached).

Supervisor Williams asked if the expense for interpreters could be charged to those receiving the services. Judge McKay said this possibility is being explored; however, he is not aware of any direct method available for charging this expense back. He continued by saying there is an inherent right for someone before the courts to understand the proceedings.

Supervisor Williams made the motion below and explained that there is no change in jobs, but rather this recognizes the fact that the judges do control what happens in the court system. He said each department works in tandem and the judges generally oversee this judicial system.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to move the Clerk of Courts from a stand-alone department to under the Circuit Court Judges in the Table of Organization. MOTION APPROVED UNANIMOUSLY.

Judge McKay added that for the past 12-13 years the court system has been viewing itself this way, as a total entity. He continued by saying that looking at these departments together presents a picture of what the overall court system does in terms of expenses and revenues; because the circuit court alone has no revenue. He opined that this is a more realistic way to view the picture.

Supervisor Krueger asked if the expenses for the Clerk of Courts come from the County; Judge McKay said some do and some don't. He said the total system is a mixture of State and County funds. Supervisor Krueger asked if this could have a negative impact on Brown County's ability to receive funds from the State.

Supervisor Williams said this is a budget neutral move; and he does not think there will be any change at all. Judge McKay said if the State suggested that Brown County lose funds as a result of this, he would be the first one to recommend that these departments be separated again.

Supervisor Andrews asked Judge McKay if he would support this. Judge McKay stated that he is neutral on this and that this is the way the Court views these departments currently; it just provides a better picture for the local government.

Supervisor Andrews questioned the interpreter expense and whether there was a charge-back to other departments using this service. Judge McKay said he thinks other departments are being charged for the services as needed.

Supervisor Andrews asked Judge McKay if there was anything in the 2010 Budget that would give him pause. Judge McKay said in all likelihood there are many situations that impact these figures. He said in the past the State Public Defender would take initial appeals on criminal matters; however, for budgetary reasons at the State level that is no longer the case. This could affect the bottom line on court-appointed lawyers. He said this is such a new area that he would not be able to project those amounts.

Supervisor Williams asked Judge McKay if he would know when information would be available concerning the possibility of charging interpreter services to those utilizing the services. Judge McKay said there are some legal and rights questions involved and research is needed, and he would rather not guess at how long it will take.

Supervisor Williams asked if the collections for fines, etc. could be contracted out. Judge McKay said this is being done as much as possible through the vehicles currently available; however, the court system does not have the funds to pay a lawyer or additional staff to do this.

When questioned by Supervisor Clancy, Judge McKay explained that the court is required to hire certified interpreters with the proper training. He said the court is not allowed to have the person bring someone in to interpret.

Chair Nicholson asked if Judge McKay would present a legal opinion by the County Board Budget Meeting. Judge McKay explained that any person who appears in court has an absolute right to understand what the proceedings are about. He said Wisconsin statutes state that the court must provide an interpreter if the person has a limited English proficiency regardless of the language. He said the Supreme Court is expanding that right in terms of who is entitled to that. He continued by saying he was previously referring to researching whether there was a procedure available to recover those costs, and he will provide that information to this Committee.

When asked by Chair Nicholson, Judge McKay responded that the overall increase in the budget was 1.7 percent.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to approve the budget with the following amendment: move the Clerk of Courts revenues and expenses in the amount of \$2,972,608 to the Circuit Court Budget. MOTION APPROVED UNANIMOUSLY.

(Item No. 17 taken next.)

District Attorney

3. Review of 2010 department budget:

Susan Tilot, Administrative Supervisor, briefly reviewed the proposed budget. Supervisor Williams asked how the State Public Defender's cap of rates for discovery affects the budget. She said right now the revenue goal has been met; and the 2010 Budget does not reflect an increase in revenue in this area. However, it is still too early to tell what impact this will have.

Supervisor Andrews asked Ms. Tilot if there were any areas of concern with this proposed budget. Ms. Tilot referenced Page 94, the total expenses are being estimated to be lower than the \$1.5 million; however, she is concerned because she does not know where there are huge cuts this year that explain this reduction. Supervisor Andrews indicated that since 2006 the District Attorney has been over levy; and if there is something in the proposed 2010 Budget that does not properly reflect the costs, this Committee wants to know that now. Ms. Tilot said consistently the difference has been in professional services (transcripts, medical records, office supplies).

Supervisor LaViolette asked about wages for the District Attorney's office. Ms. Tilot confirmed that wages for all except the special drug task attorney are funded by the State of Wisconsin; the drug task attorney's wages are funded by Brown County levy dollars. Supervisor LaViolette asked about the performance of this attorney and if reports were provided for this Committee. Ms. Tilot said there is a monthly report provided of every drug complaint; and this report offers a "wealth of information." She spoke highly of Beau Legois and said the backlog of cases has been reduced by 80 percent. Since September 14, 2009, Sarah Belair has been in this position. Ms. Tilot said Ms. Belair has already assisted in jury trials involving drugs; and "We are happy with her performance." When Supervisor LaViolette asked if D.A. Zakowski had contacted the State regarding funding for this position, Ms. Tilot said this was done through the District Attorneys Association asking for more funding, and this Committee put forth a resolution asking that the District Attorney's office be fully staffed.

Supervisor LaViolette asked to go on record expressing her disappointment that Teen Court has been discontinued. She said she learned that there was an attempt to obtain private funding; she said, "I am not terribly optimistic about private funding." Supervisor LaViolette asked what the district attorney's plan was to raise private or non-levy dollars funding. Ms. Tilot read D.A. Zakowski's statement: "Due to current budget circumstances priority must be given to funding the essential needs, insuring the efficient operation of the District Attorney's office. Teen Court will seek private donations and other non-County funding to continue its operations. I understand that it appears that a carrot's put out there, but the District Attorney's office will not be coordinating funding for Teen Court."

Supervisor Andrews asked if the Teen Court cases will just end up in the regular courts and cost money there. She said, "It seems that we're being penny wise and pound foolish by getting rid of our preventive efforts." Chair Nicholson explained that many of these cases are minor violations that would not end up in the court system, unless the defendant would contest the charges; instead a citation, and if necessary a warrant, would be issued. He continued by saying the Teen Court is a special program funded so teens can experience a court proceeding judged by peers.

Supervisor Williams added that these cases are from municipal courts that would not impact Brown County courts. He also said the municipal judges hear these cases anyway, so those services are already being used.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the District Attorney's budget as proposed. MOTION APPROVED UNANIMOUSLY.

Supervisor Andrews asked Ms. Tilot to call the Committee if there are "surprises" that arise in the budget

Supervisor Williams asked Ms. Tilot if it was correct that the special prosecutor must be re-appointed every 3 months. Ms. Tilot said there is a letter given to the special prosecutor stating that he/she is to serve for the next 4 months at the discretion of the District Attorney. Ms. Tilot said she will provide this information with statute number to Supervisor Williams.

Medical Examiner

4. Review of 2010 department budget:

Al Klimek, Medical Examiner, said there was "nothing alarming going on whatsoever." He said this budget reflects a zero dollar increase.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve the Medical Examiner's budget as proposed. MOTION APPROVED UNANIMOUSLY.

Public Safety Communication

5. Review of 2010 department budget:

Jim Nickel, Public Safety Communications Director, reviewed "2009 Accomplishments." (See attached copy.) Concerning overtime, Mr. Nickel pointed out that about half of that amount is actually holiday pay, which cannot be changed, because this is a 24/7 operation. Concerning the incident count, Mr. Nickel expects that the percentages by agency will stay the same; but the absolute numbers will go up. He said, "We believe we have a tough budget, but a do-able budget for 2010."

Supervisor Clancy asked if Brown County was not eligible for federal grants, because Brown County did not get the money from 911. Mr. Nickel replied that this was one particular Federal grant program; Wisconsin was not eligible, because the State had to certify that within the previous 180 days the State did not divert money from 911 revenue. The State was not able to certify this, so the State (not just the County) was ineligible. Mr. Nickel said the Federal government is adding this stipulation to many of its grant programs.

Supervisor Andrews asked Mr. Nickel if a policy should be created and sent as a resolution concerning dedicated funding sources for the 911 system. Mr. Nickel said, "Maybe we could put something like that together that we could bring forward to you." Supervisor Krueger suggested that if a resolution were created, it could be forwarded to WCA (Wisconsin Counties Association) for approval and then forwarded to NACo (National Association of Counties) as well.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve the Public Safety Communications budget as proposed. MOTION APPROVED UNANIMOUSLY.

Sheriff

6. Review of 2010 department budget:

Don Hein, Accountant, said in many ways this proposed budget is somewhat status quo in that there were not a lot of new additions. He referenced the 1.5 FTE cuts (see Item No. 15). The overtime has been increased to \$1.8 million; he reminded the Committee that this was often budgeted low, and opined that this new figure was more realistic. The federal boarding revenue was reduced to \$15 per day, which is a huge revenue drop that helps drive the levy increase. Outlay was decreased from 9 cars in 2009 to 8 cars in 2010. Mr. Hein said \$91,250 was set aside in the budget to board out inmates should that become necessary. He said the jail laundry is not built into the budget; because when the budget was being prepared, it was understood that Facilities Department would continue the laundry service. The Drug Task Force grant money was budgeted on what the State could estimate; however, the State actually came up with \$6,828 more which needs to be adjusted. The County Tribal grant that was budgeted at \$36,000 gross, which is shared 50-50 with the Oneida Tribal Police, will actually be \$39,763—an increase of \$3,763.

Supervisor Clancy asked if the grant offsets any tax levy. Mr. Hein explained that grant dollars cannot be used for expenses that Brown County would normally spend with local levy dollars. He continued by saying that if Brown County did not have the grant(s), Brown County would eliminate whatever the grant is paying for.

Chair Nicholson asked if there was an increase or decrease in the 2010 budget compared to 2009. Mr. Hein said property tax increase was 3.52 percent; expenditures

were held to a 1.1 percent increase. Mr. Hein explained that the jail overcrowding and the inability to house inmates is why revenues are down 6.6 percent.

Supervisor Andrews asked if inmates were sleeping on the floor. Jack Jadin, Jail Captain, responded that on some occasions (Sunday nights and Monday mornings, especially after a Packer game or holiday weekends when courts were closed on Mondays) this has happened; however, it is temporary and not routinely occurring. He also said this applies to Intake only, and "It's basically better to do that than to misclassify somebody or mishouse somebody."

Chair Nicholson asked about an influx of federal inmates monitored by private agencies and whether or not Brown County could intercept and try to retain those inmates. Sheriff Kocken said he spoke with the federal probation agent and was told that in some cases (when the inmate may not be a good fit back into the community) Brown County has been housing those inmates at the work release center. Sheriff Kocken added that the other issue is the amount of room at the jail. Captain Jadin reported that the jail houses about 10-15 federal inmates; but the jail is very tight. Both Sheriff Kocken and Captain Jadin indicated that they are in contact with agencies to house the additional inmates when possible.

Supervisor Williams questioned the increase in the Supplies categories and referenced Page 125 Supplies for Technology; Sheriff Kocken explained that this pertains to the new telephone system that was to be installed. This also explains some of the increase in Maintenance Agreement account.

Supervisor Williams asked about Item #5800, Grant Expenditures (Page 126). Mr. Hein said this is the County Tribal grant; and the reason for the difference is the way these funds are reported this year. Instead of reporting net amounts received by Brown County, the gross amount is reported and the portion sent to the Oneida Tribe is shown as expense.

Supervisor Williams questioned Item #5300 (Page 127). Mr. Hein said previously supplies were put into the general division; now supplies are budgeted in the division actually using the supplies. He said he did not think supplies in total had increased much; it was more of the way the expenses are allocated. When asked by Supervisor Williams, Mr. Hein said the same is true for rental space; and rental space also includes the Howard substation in the amount of approximately \$33,000. In addition, the rental equipment expense includes renting ATV's (all terrain vehicles) and snowmobiles for the DNR (Department of Natural Resources) program which is offset by grant funds.

Supervisor Williams asked if fringe benefits such as Unemployment Compensation and Workers' Compensation were previously budgeted somewhere else; it was explained that these amounts were all previously listed in line FICA (Federal Insurance Contributions Act).

Supervisor Williams asked the total cost of the telephone system; Mr. Hein reported that the entire phone system replacement was \$50,780--\$22,620 for admin corded phones; \$880 for general wireless phones; and \$25,520 for jail corded phones and \$1,760 for jail wireless phones. He said this was a one-time phone replacement expense; and the numbers were provided by Information Services.

Supervisor Andrews questioned Item #5763 (Page 130) and said there was no expense for dental. Mr. Hein said this is all contracted now.

Chair Nicholson asked about the number of cars to be replaced in 2010. Sheriff Kocken said the attempt was made to have a consistent number of vehicles replaced each year;

however, with the tight budget this year, it was determined that the Sheriff's Department could get by with replacing only 8 vehicles instead of 9. When asked by Chair Nicholson, Sheriff Kocken explained that the two late model mid-size cars would be investigator cars; and the number of trade-in vehicles equals the number of vehicles being purchased.

Supervisor Clancy asked about making major repairs instead of replacing vehicles. Sheriff Kocken opined that warranties are lost and it is the most cost-effective to trade in the vehicles. Randy Schultz, Patrol Division Captain, said at 120,000 miles there is an increase in "hands-on time," which could include suspensions, transmissions, alternators, regulators, and other "time-consuming, big money issues." Sheriff Kocken added that he is not aware of local agencies that have tried that.

Chair Nicholson requested that Sheriff Kocken provide a list of full-size squad cars with mileage for the County Board Budget meeting in November.

Supervisor Andrews asked Sheriff Kocken what scares him about this budget going into the future. Sheriff Kocken replied that he never has control over the number of inmates that will be entering the jail. He also expressed concern about maintaining the staff needed in the jail; he continued by saying there is turnover because staff members find police jobs and this is one of the main reasons for overtime.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the Sheriff's budget with the following amendments:

- (1) Increase DTF Federal Grant Revenue by \$6,828;**
- (2) Increase County Tribal revenue under General by \$3,763; and**
- (3) Increase Grant Expense by \$1,382.**

This amounts to a decrease in levy in the amount of \$9,209.

MOTION APPROVED UNANIMOUSLY.

(Item No. 14 was addressed again at this time.)

Regular Part of Meeting

Public Safety Communications:

7. Review and Approve RFP for the Radio Consultant:

Jim Nickel, Public Safety Communications Director, indicated that the response date is December 30; it will be evaluated after the first of the year; and hopefully a selection will be made by the end of January, 2010.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve. MOTION APPROVED UNANIMOUSLY.

8. CAD Project Update:

Mr. Nickel said the system should be going live next week assuming everything goes according to plan. The last 18 months' worth of data has been collected; however, data from 18 months to 7 years has not been received yet. It is expected that Brown County will be funding a tool to obtain this information after the system goes live.

Supervisor Williams questioned the amount of funding, to which Mr. Nickel indicated it would be about \$7,000. Mr. Nickel stated that Brown County has not received the final billing; and said, "We are still not done with the cost issue." He thinks the cost issue will surface by year-end, and he will bring it before this Committee. Mr. Nickel will call Chair Nicholson with the date and time of FoxComm's meeting in November.

Motion made by Supervisor Williams and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY.

9. **Budget Adjustment Request (#09-92): Increase in expenses with offsetting increase in revenue (see attached for details):**
Cullen Peltier, Emergency Management Director, said Items No. 9—12 are budget adjustments from grants; some equipment was purchased in 2008 and some in 2009. Two were for actual budget transfers in 2008 for funds that were not received or billed until 2009. Another was for contractor services through a grant. The contractor paid for the supplies, so there was one bill for professional services instead of dividing this between professional services and supplies.

When questioned, Mr. Nickel said there is no budget impact on any of these adjustments.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

Mr. Peltier explained that Items No. 10—12 were part of the above explanation.

10. **Budget Adjustment Request (#09-93): Increase in expenses with offsetting increase in revenue (see attached for details):**
11. **Budget Adjustment Request (#09-94): Increase in expenses with offsetting increase in revenue (see attached for details):**
12. **Budget Adjustment Request (#09-95): Increase in expenses with offsetting increase in revenue (see attached for details):**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to take Items No. 10, No. 11, and No. 12 for approval. MOTION APPROVED UNANIMOUSLY.

Sheriff:

13. **Grant Application Review (#09-38): JAG Recovery Act – Drug Task Force Grant:**
Dennis Kocken, Sheriff, stated that this grant application is for a position for a prescription drug officer for the Drug Task Force. The total amount was \$450,000 over 3 years with no match. The person will be working on drug thefts and prescription fraud and will be working with the doctors and pharmacists.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

14. **Review and Approve RFP for the Laundry Management Services:**
Sheriff Kocken said Facilities Management will no longer be doing laundry at the jail, and this RFP is for obtaining replacement services. He said he wants to have this in place by January 1, 2010.

Supervisor Clancy asked what savings would be realized; Sheriff Kocken responded that a savings is expected, but not known until the RFP's are received. When Supervisor Williams asked who had performed these services previously, Heidi Hietpas, Payroll Supervisor, indicated that the employees were under the Facilities Table of Organization.

When Supervisor Andrews asked Sheriff Kocken why this was being changed, Sheriff Kocken said he did not know, but thought there was a position cut or someone retired. Executive Hinz indicated that this was decided in order to reduce costs. When Supervisor Williams asked about inmates doing the laundry, Sheriff Kocken said inmates

are currently doing the laundry; and it is possible that the company that takes over this function will continue using inmates.

Supervisor Krueger asked if the same parties were doing the laundry at the Community Treatment Center; he expressed concern about "a repercussion from the union." After discussion, it was decided that Sheriff Kocken would contact Don VanderKelen, Labor Negotiator.

Motion made by Supervisor Williams and seconded by Chair Nicholson to approve. Motion withdrawn by Supervisors Williams and Chair Nicholson.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to hold until the next meeting. MOTION APPROVED UNANIMOUSLY.

(Item No. 15 taken next.)

(After Item No. 6.)

Sheriff Kocken reported that Facilities Department would no longer be performing the laundry services for the Sheriff's Department. Sheriff Kocken said neither position is a union position, and the laundry service is provided for both the Community Treatment Center and the Jail.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the RFP. MOTION APPROVED UNANIMOUSLY.

At this point Supervisor Zima arrived and addressed the Committee. Supervisor Zima expressed concern about the fact that each year the Sheriff's Department Budget is underfunded in the area of Overtime. He said for as long as he has been on this Board, "No one's ever budgeted overtime in a meaningful manner." He continued by saying, "This is one area where we've been extremely dishonest as a County."

Chair Nicholson explained that this issue had been previously addressed and Mr. Hein felt this year's overtime calculation is more accurate. Mr. Hein said the 2010 Budget reflects Overtime expense of \$1.8 million; and it is estimated that Overtime expense for 2009 will be approximately \$2.0 million.

Supervisor Zima recommended that the \$200,000 be added to the Overtime expense for 2010; because he thinks "it is time to get even and stop playing a game."

Chair Nicholson said the Sheriff brought an estimate of \$1.8 million; the Committee questioned it and thought it was a fair amount. Sheriff Kocken explained that realistically the Overtime expense number is probably closer to \$2.0 million; however the \$1.8 million is closer than previous years' budgets. Chair Nicholson stated that he would like to go with the \$1.8; it is a good goal; any changes can be addressed at the November County Board Budget Meeting; and he would like the Committee to move forward.

Mr. Hein added that this is a starting point; and as grants come forward, some of those funds will be added to the overtime.

At this point Supervisor Zima left.

(Item No. 2 taken next.)

15. **Resolution re: Approving new or Deleted Positions During the 2010 Budget Process (Sheriff's Department):**

Sheriff Kocken said this eliminates a Secretary III position at the jail and reduces the Civil Process Clerk to half-time for 2010. This would be an impact of \$84,245.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

16. **Resolution re: Change in Table of Organization Sheriff's Department (Transfer Accountant position from the Sheriff's Department to the Department of Administration):**

Sheriff Kocken said he is opposed to this even though he is "always in favor of being more effective and efficient." He said, "I would like to think that information that is delivered to you comes from me, not from another department." He stated that he would have been "scared to death" if the information was brought to this Committee from another source.

Supervisor Williams explained the concerns raised during the Administration Committee meeting; he stated that having Don Hein, Sheriff Accountant, report to two different people would be a valid concern. He continued by saying that the other side is that Mr. Hein would be better utilized in Administration, since there is not enough work at the Sheriff's Department. Supervisor Williams indicated that this passed at the Administration Committee meeting.

Supervisor Clancy said he would be opposed to this change; because when information is needed the Committee wants Mr. Hein at the meeting with Sheriff Kocken, as opposed to going through another department.

When questioned by Chair Nicholson and Supervisor Andrews, Lynn VandenLangenberg, Director of Administration, stated that (1) Mr. Hein would be available for the Sheriff; (2) the Sheriff's work would always be the priority; and (3) if Mr. Hein needs to be at the meetings and that is what the Sheriff wants, Mr. Hein would be at the meetings.

Mr. Hein began by saying he would do whatever was decided; however, he took "a little issue" with the statement that he does not have enough work at the Sheriff's Department now. He continued by saying that the HR (Human Resources) analysis indicated that he doesn't only do accounting work, not that he does not have enough to do. As an example, he stated that he does daily deposits; and this Committee just eliminated half of the backup person's position. He also referred to the Secretary III position at the jail that was just eliminated by this Committee; this means the Administrative Supervisor, who Mr. Hein works closely with, will be doing some of those duties. He expressed concern that positions are being cut and he is viewed as not having enough to do. He stated that he thinks responsibility and accountability must come together; and it is a basic management principle that whoever you work for is the person you report to. He said if he will be spending 3-4 days at the Sheriff's Department, it would be logical that this would be where he reports.

Supervisor Andrews asked Ms. VandenLangenberg if training for Mr. Hein would be possible if he continued to work for the Sheriff. Ms. VandenLangenberg said part of the concern is having cross-training for Mr. Hein's position, because he is the only accountant at the Sheriff's Department, as well as helping Administration by doing accounting work instead of the clerical functions that he currently does.

Supervisor Andrews stated that the Committee is trying to balance efficiency with expertise and that she does not want to lose the expertise. Ms. VandenLangenberg explained that in some of the departments, it is difficult to make certain that proper accounting principles are being followed when the supervisors do not have accounting

backgrounds. She continued by saying Accounting and Finance is a central service area for Brown County; so if the people are in a central area, work can be assigned for the whole County. She said this would provide higher quality, better use of resources, and cross-training and backup that Brown County should have.

Executive Hinz said he previously mentioned "serving two masters." He stated that there have been accounting issues in Human Services; and by centralizing accounting, there is more control over what is consistently being done in Brown County. He said this would be more efficient, would provide cost-savings to the County, and would be more quality-controlled.

Supervisor Clancy said, "If it ain't broke, don't fix it."

Motion made by Chair Nicholson and seconded by Supervisor Andrews to approve. Vote taken. Ayes: 2 (Nicholson, Williams); Nays: 2 (Andrews, Clancy). MOTION FAILED.

(Item No. 3 taken next.)

District Attorney: No agenda items.

Circuit Court: No agenda items.

Clerk of Courts: No agenda items.

Emergency Government: No agenda items.

Medical Examiner: No agenda items.

Teen Court: No agenda items.

Other:

17. Audit of Bills:

Motion made by Supervisor Andrews and seconded by Supervisor Williams to pay the bills. MOTION APPROVED UNANIMOUSLY.

(Public Comments taken next.)

18. Such other Matters as Authorized by Law:

Supervisor Andrews asked for a net effect of the budget changes; Sara Perrizo, Internal Auditor, reported that there was \$9,209 decrease in levy.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to adjourn at 12:24 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Thursday, December 3, 2009, in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Andy Nicholson—Chair, Carole Andrews, Bill Clancy, Tom DeWane, Andy Williams.

Excused:

Also Present: Neil Basten, Sarah Belair, Jean Eckers, Bob Heimann, Don Hein, Dennis Kocken, J.D. McKay, Jim Nickel, Cullen Peltier, Jayme Sellen, Susan Tilot, Lisa Wilson, John Zakowski, and Other Interested Parties.

(Although shown in proper format here, items were taken out of order.)

I. Call Meeting to Order:

The meeting was called to order by Chair Nicholson at 5:00 p.m.

II Approve/Modify Agenda:

Motion made by Supervisor Clancy and seconded by Supervisor DeWane to approve Agenda. No action taken.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to move Items Nos. 25-29 to after Item No. III and approve Agenda as modified.

MOTION APPROVED UNANIMOUSLY.

III. Approve/Modify Minutes of August 5, 2009:

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

(Items Nos. 25-29 taken next.)

1. Review Minutes and Reports of:

- a. Criminal Justice Coordinating Board (10/27/09).
- b. Emergency Medical Services Council (10/21/09).
- c. Fire Investigation Task Force General Membership (9/03/2009).
- d. Fire Investigation Task Force Board of Directors (9/17/2009).
- e. FoxComm Fiscal Executive Committee (10/23/2009).
- f. Local Emergency Planning Committee (9/08/09).

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to take Item No. 1 a—f together. MOTION APPROVED UNANIMOUSLY.

Motion made by Supervisor Andrews and seconded by Supervisor DeWane to receive and place and place on file Item No. 1 a—f. MOTION APPROVED UNANIMOUSLY.

Communications:

2. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to

cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from September Admin.):

Supervisor Andrews stated that this was sent to the County Board by Administration Committee, and that it will be dealt with there.

Motion made by Supervisor Andrews and seconded by Supervisor DeWane to receive and place on file. MOTION APPROVED UNANIMOUSLY.

3. **Communication from Supervisor Clancy re: I would like the Public Safety Committee to be briefed at the November or December meeting re: the radio operability study, cost implementation, timing and funding mechanics. (Held for 1 month.):**

Supervisor Clancy said this was taken care of.

Motion made by Supervisor Clancy and seconded by Supervisor DeWane to receive and place on file. MOTION APPROVED UNANIMOUSLY.

4. **Communication from Supervisor Andrews re: To direct staff to research 911 funding mechanisms in place in other states for the purpose of creating recommendations for the State Legislature to consider implementing in the next biennial budget, with the goal of creating a stable funding source for Public Safety Communications Centers in Wisconsin. (Referred from October County Board.):**
Jim Nickel, Director of Public Safety Communications, distributed a handout (copy attached). A short discussion took place on possible actions for the future.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

District Attorney:

5. **Monthly Drug Criminal Complaint Numbers (standing item):**

Susan Tilot, Administrative Supervisor, distributed handouts (copies attached). Supervisor DeWane expressed his appreciation to Ms. Tilot. Chair Nicholson asked if the numbers are going up, to which John Zakowski, District Attorney, replied that the numbers will be up this year. Ms. Tilot added that felonies are higher than felonies last year; misdemeanors are a little lower than last year; and overall the number of cases charged is higher.

D.A. Zakowski said he spoke with Wendy Lemkuil, Assistant District Attorney, who opined that those charged with the more serious drug offenses were from out of town. When asked by Chair Nicholson how this influx could be stopped, D.A. Zakowski stated that there is a greater demand in Brown County, which enables dealers to charge higher prices. Supervisor Williams suggested that the high prices could be the product of law enforcement: The more drugs are taken off the streets, the more someone is willing to pay. He opined that the high cost of drugs is a good sign, because drugs are not as plentiful as in other areas. He added that this may lead to drug users going elsewhere to purchase drugs.

D.A. Zakowski stated that the increased enforcement made possible with Brown County's help during the past few years has led to more people being arrested and prosecuted, which could account for the numbers being higher. Therefore, he said it is possible that there is the same amount of activity, but just more enforcement and presence. He added that hopefully, in time and with the right penalties, the curve will start to move down. In addition, the increase in the number of informants could also account for more charges and cases going to court.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

6. **Budget Adjustment Request (#09-105): Increase in expenses with offsetting increase in revenue. (See attached for details.):**
D.A. Zakowski reported that the increase in cases has led to increased expenses in several areas. Ms. Tilot added that there is offsetting revenue for this.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

(Supervisor DeWane left at 7:25 p.m.)

Public Safety Communications:

7. **Budget Adjustment Request (#09-119): Increase in expenses with offsetting increase in revenue. (See attached for details.):**
Cullen Peltier, Emergency Management Director, said Item No. 7 and Item No. 11 are reversed; No. 11 asks for approval of the grant application review, and No. 7 is the Budget Adjustment for that grant award that is received.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

8. **Budget Adjustment Request (#09-120): Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services. (See attached for details.):**
Mr. Nickel stated that earlier this year this Committee approved putting in the Emergency Management Coordinator, which was done; and the grant funds received for this position was less than anticipated. Mr. Nickel said with the approval of Lynn VandenLangenberg, Director of Administration, and Tom Hinz, County Executive, overcharge funds from FoxComm will be used to offset this expense.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

9. **Grant Application Review (#09-39): HS Mutual Aid Radio Round 5 (2007/2008) from WI Office of Justice Assistance:**
Mr. Peltier said this is a matching grant of 20-25 percent. Radios are being purchased for the municipalities; Brown County will pay the upfront cost and be reimbursed by the municipalities. He said there would be no expense to Brown County.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

10. **Grant Application Review (#09-44): Hazardous Materials Emergency Planning Grant from WI Emergency Management:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

11. **Grant Application Review (#09-40): Long Term Power Outage 2009 from WI Office of Justice Assistance:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place on file. MOTION APPROVED UNANIMOUSLY.

12. **Contract for Long-Term Power Outage Grant:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

(Supervisor DeWane returned at 5:33 p.m.)

13. **Financial Report for Month Ending 09/30/09:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place on file. MOTION APPROVED UNANIMOUSLY.

14. **Discussion re: Ashwaubenon Public Safety:**

Mr. Nickel stated that he had no report.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

15. **Director's Report:**

Mr. Nickel distributed and reviewed a handout (copy attached).

Chair Nicholson asked that Mr. Nickel contact him when the date of the next FoxComm meeting is known.

Supervisor Andrews asked Mr. Nickel to let the Committee know when the "Inside Business" segment will air on CNN and/or MSNBC.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Sheriff:

16. **Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal":**

Sheriff Kocken said this is another tool to help track stolen merchandise by having the dealers report the scrap metal purchases. He added this goes hand-in-hand with Item No. 17 and said both were reviewed by Corporation Counsel.

Regarding the motion below, Supervisor Williams said he did not think Items No. 16 and No. 17 should be taken together.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to take Items No. 16 and No. 17 at the same time. Vote: Ayes—0; Nays—5. MOTION FAILED UNANIMOUSLY.

When Supervisor Williams asked if there was a problem getting this information from the dealers, Sheriff Kocken said at this time there was nothing that required dealers to provide the information. He added that this ordinance would require dealers to purchase a computer and send the information into a data storage area that the Sheriff's Department could monitor. Supervisor Williams said this information can already be obtained through a warrant/subpoena, and this ordinance would obviate the need for any warrant. He expressed concern that private businesses would be forced to purchase computers and that this was not uniform across the state. He said he does believe that businesses must maintain the information, but he does not believe that any deputy should be allowed to walk into a business and require access to records with or without a valid reason. Supervisor Williams said he would vote against this and would like to have

Corporation Counsel appear to answer questions. He added that this should be a decision made at the state level.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve Item No. 16. Vote: Ayes—0; Nays—5. MOTION FAILED UNANIMOUSLY.

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to hold for 1 month. MOTION APPROVED UNANIMOUSLY.

17. **Ordinance re: To Create Sec. 30.08 of the Brown County Code Entitled "Pawn Brokers and Secondhand Article and Jewelry Dealers":**

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to hold for 1 month. MOTION APPROVED UNANIMOUSLY.

18. **Key Factor Report for October and Jail Average Daily Population by Month and Type for the Calendar Year 2009:**

Don Hein, Accountant, reviewed the reports and answered questions.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

19. **Budget Status Report and Budget Performance Report for October 31, 2009:**

Mr. Hein reported that the Sheriff's Department received a \$55,000 bonus in jail phone commissions that is not shown on these reports.

Motion made by Supervisor Williams and seconded by Supervisor DeWane to receive and place on file. MOTION APPROVED UNANIMOUSLY.

20. **Budget Adjustment Request (#09-108): Increase in expenses with offsetting increase in revenue. (See attached for details.):**

Motion made by Supervisor DeWane and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

21. **Grant Application Review (#09-42): BOTS Speed from WI DOT BOTS:**

22. **Grant Application Review (#09-43): BOTS OWI from WI DOT BOTS:**

Motion made by Supervisor DeWane and seconded by Supervisor Williams to take Items No. 21 and No. 22 together and approve. MOTION APPROVED UNANIMOUSLY.

23. **Resolution Re: 2010 County-Tribal Law Enforcement Grant:**

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

24. **Sheriff's Report:**

Sheriff Kocken reported that the laundry RFP is due back on December 8, 2009; and this needs to be completed and in place by January 1, 2010. Sheriff Kocken will contact Chair Nicholson to schedule a special meeting to approve the vendor.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Clerk of Courts:

25. **Quarterly Report of Brown Co. Security/Incident Review Committee:**
26. **Financial Summary and Budget Status Report for September and October, 2009:**

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file Items No. 25 and No. 26. MOTION APPROVED UNANIMOUSLY.

Circuit Court:

27. **Budget Adjustment Request (#09-111): Increase in expenses with offsetting increase in revenue. (See attached for details.):**
Judge McKay stated that although the Circuit Court is over budget in certain areas, the revenue increased which, in effect, will cover the shortfall.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

28. **Court System Budget Transfer of October 28, 2009, and Budget by Account Classification Report for October, 2009:**

Motion made by Supervisor DeWane and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

29. **Budget Status Report for September and October, 2009:**

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Item No. 1 taken next.)

Medical Examiner: No agenda items.

Teen Court: No agenda items.

Other:

20. **Audit of Bills:**

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to pay the bills. MOTION APPROVED UNANIMOUSLY.

21. **Such other Matters as Authorized by Law: None**

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to adjourn at 6:05 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the **Brown County Criminal Justice Coordinating Board** was held on Tuesday, November 24, 2009, in the Truttman Room of the Law Enforcement Center – 300 East Walnut Street, Green Bay.

Present: Judge Kendall Kelley-Chair, Jeffrey Cano, Pat Evans, Jack Jadin, Dennis Kocken, Jed Neuman, Jayme Sellen, Andy Williams, Lisa Wilson.

Excused: Jim Arts, Don Hein, John Zakowski.

Citizen Reps: Jeffrey Jazgar, Tim McNulty, Dr. Gerald Wellens.

Also Present: Nicole Naze, Gary Richgels.

1. **Call Meeting to Order:**
The meeting was called to order by Chair Judge Kendall Kelley at 3:34 p.m.
2. **Approve/Modify Agenda:**

Motion made by Supervisor Williams and seconded by J. Sellen to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.
3. **Approve/Modify Minutes of October 27, 2009:**
Judge Kelley noted that Tim McNulty should be listed as a Citizen Rep., along with Jeffrey Jazgar and Dr. Gerald Wellens.

Motion made by J. Sellen and seconded by J. Jazgar to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.

(Supervisor Pat Evans arrived at 3:36 p.m.)

4. **Report from the District Attorney Regarding Drug Prosecution (D.A. John Zakowski):**
D.A. Zakowski was not available. Nicole Naze, Intern, presented several handouts (copies attached) and answered questions. Judge Kelley asked if a breakdown by age and gender would be difficult. He said he hopes this Board will be able to draw some meaningful conclusions and asked if there was additional information required by the members in order to proceed with this.

Dr. Wellens said it is troubling to him that the felony vs. misdemeanor shows such a dramatic difference in race. He added that he is concerned about racial discrepancies or racial profiling. Mr. Richgels explained that sometimes prior charges could mean that a subsequent charge would automatically be a felony. Judge Kelley noted that this list represents the original charges and not

necessarily how an individual pleads out. Sheriff Kocken explained that much of the information his department gathers comes from informants. Supervisor Williams indicated that the numbers alone would not support or deny that there is a bias; and Judge Kelley said to suggest that profiling occurs would be a very serious allegation.

Supervisor Evans said he thinks it is appropriate to invite leaders of minority groups to address this Board and offer insights. Judge Kelley said as soon as you distinguish based on race, it becomes a racial perspective; and he opined that this can become problematic. Jeffrey Cano said he agreed with both viewpoints; he cautioned that recommendations should be based on fact, and the numbers could be easily skewed in a specific arrest. He added that these numbers could show whether or not police resources are being misallocated and whether or not the right people are being targeted; but he said conclusions cannot be drawn on a 6-month summary—more in depth study is needed.

Supervisor Evans reiterated that he would like to hear what Reverend Green of the NAACP has to say publically about these issues. Judge Kelley said he did not disagree with this, and continued by saying he is not suggesting that people could not be invited to speak. He stated that if there are some constructive suggestions as to what could help this issue, this Board would welcome that from anyone in the community at any time. Jed Neuman suggested inviting those who provide the information, like DTF (Drug Task Force) to offer that perspective.

Jeffrey Jazgar opined that the issue should be the types of drug coming into the community, because that is what needs to be cured. He opined that the racial information is actually irrelevant; the issue is where the funds should be directed, i.e., heroin education or cocaine education or specific groups that need to be helped. Mr. Neuman reminded the Board that it was charged with identifying the reasons there was a growing drug problem (when more money is being spent for law enforcement) and developing a program so the issue could be lessened in the community.

Supervisor Williams stated that this Board does not need diversity of color to have diversity of thought; and if Reverend Green is going to speak to this Board, he would like a targeted presentation on solutions that are not being addressed as a County.

Judge Kelley asked Ms. Naze if the reports could be subdivided by types of drugs involved and further broken down in the same manner as currently shown (age, race, gender, prior convictions, etc.). Ms. Naze will compile this.

5. **Community Drug Education Programs (D.A. John Zakowski):**

D.A. Zakowski was not available.

6. **OWI Legislation Update (Judge Kelley):**

Judge Kelley said Judge Zuidmulder had talked with him about using the same format as being used in the Drug Court and incorporating some of the OWI issues. He said he called today to learn the status of the OWI legislation: The Assembly and the Senate passed similar bills which would criminalize OWI First; and if there is a person 16 or under in the car, it would be prosecuted as an OWI

Second. For OWI Seconds and Thirds, there would be an option for probation; and a lot more emphasis will be placed on the ignition interlock. The fourth charge within 5 years becomes a felony; and there are minimum mandatory prison terms for additional charges. In addition, there are some options for requiring less jail time when the person is actively and successfully in treatment. He stated that these changes may actually be passed by January, 2010.

Ms. Sellen, Legislative Assistant, added that the concern at this point is how to pay for this, especially interlocking devices; and it is possible that this expense will be funded by increased fines for defendants. Since it is very difficult to collect the fines, she said the burden rests pretty heavily on Brown County at this point.

7. **Such Other Matters as Authorized by Law:**

Motion made by Sheriff Kocken and seconded by J. Neuman to hold off meeting until January 26, 2010. Vote taken. MOTION APPROVED UNANIMOUSLY.

8. **Adjourn:**

Motion made by J. Jazgar and seconded by J. Neuman to adjourn at 4:27p.m. Vote taken. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, December 16, 2009, at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI.

Present: **Voting Members:** Carole Andrews, Dan Gunn, Robert Kiser, Cal Lintz, Terry Timmerman, Larry Ullmer, Kris VerVaeren, Mark Wallace.
Excused: Tom Madigan.

Present: **Non-Voting Members:** Paul Casey, Ken Johnson, Joy Neville, Cullen Peltier, Eric Peterson, Steve Stroman.

Excused: Jennifer Gerdmann, Al Klimek, Jim Nickel, Tom Pannke, Bonnie Parrot, Chris Sorrells, Dawn Wolfcale.

Also Present: Ian Nishimoto and Other Interested Parties.

1. **Call Meeting to Order:**
The meeting was called to order by Chair Kris VerVaeren at 1:31 p.m.
2. **Approve/Modify Agenda:**

Motion made by C. Andrews and seconded by R. Kiser to approve. **MOTION APPROVED UNANIMOUSLY.**
3. **Approve/Modify Minutes of October 21, 2009:**

Motion made by D. Gunn and seconded by C. Andrews to approve. **MOTION APPROVED UNANIMOUSLY.**
4. **Standardized Patient Worksheet Update:**
Dr. Ken Johnson, EMS Medical Director, suggested modification of the location of the GCS (Glasgow Coma Score) indicator on the form as follows: (1) the top of Page 1 remains the same; (2) remove GCS from the vitals section; and (3) on the back should be circled/initialed.

After discussion, the general consensus was that once the changes were made the form was approved.
5. **Approval/Disapproval NWTC EMT Basic Curricula:**
Cal Lintz, NWTC EMS Coordinator, stated that there is an EMT (Emergency Medical Technician) Basic and an EMT Paramedic Advisory Group at NWTC (Northeast Wisconsin Technical College); and each year the EMS curricula need to be approved. He said he learned that approval is only needed if there is a 20 percent change in the revision; and since there is not, approval would not be needed.

Mr. Lintz explained one change in enrollment in the EMT-IT (EMT-Intermediate Technician) program. Since Wisconsin Administrative Rule does not require that an EMT Basic have affiliation with an EMT-IT ambulance service, NWTC is no longer going to require this prerequisite. Therefore, any EMT Basic would be eligible to attend the course in the interest of expanding EMT-IT licensure for those services having difficulty

recruiting EMS providers. In addition, this process will support EMT-Basic providers in enhancing their resumes.

6. **Approval/Disapproval NWTC EMT Paramedic Curricula:**

Mr. Lintz reported that there was no change in the EMT-Paramedic curriculum. He added that curricula are revised contingent on revisions in the national DOT (Department of Transportation) and Wisconsin DHS (Department of Health Services) EMS Section—approved curriculum and scopes of practice.

7. **Medical Director's Report:**

Dr. Johnson stated that at the last Wisconsin EMS Board Meeting, the State brought the biannual re-training requirements establishing the number of hours of continuing education required in each topic area of the EMT-Paramedic curriculum. Dr. Johnson said as more groups move toward in-house education, he will ask that these requirements be adhered to in an approximate fashion.

Dr. Johnson opined that Brown County is past the H1N1 virus season right now; but there may be another occurrence in the spring. He reported that there was not a stress on the system requiring a change in protocols or management during that time. He said the biggest issue was providing vaccine to everyone, which did not go very well.

Steve Stroman asked if there was information regarding the number of providers in the area who contracted the H1N1 virus. Dr. Johnson stated that it was his understanding that the amount of personnel lost was minimal and that it was not a burden for any service in the state that reported. Some attendees reported staff out of work, but no different than any other cold or flu season. Larry Ullmer added that since there was no local testing, there was no documentation identifying whether or not the virus was H1N1. Dr. Johnson estimated that about 70 percent would have been H1N1.

Mr. Ullmer and Dr. Johnson asked those present what percentage of the providers chose to receive the H1N1 vaccine. The following estimates were reported: Dan Gunn – 50 percent; Chair VerVaeren – 25 percent; Mr. Ullmer – 20 percent – and added that this was due to the late arrival of the vaccine and the negative publicity, as well as the Brown County Health Department guidelines concerning the activated vs. inactivated; Mark Wallace – 30 percent; and Robert Kiser – all except 1 person. Chair VerVaeren reported that he gave up trying to get the vaccine and just distributed the locations of the public health clinics.

Dr. Johnson reported that there are some experts who are predicting that the H1N1 virus may reoccur in the next 6 months; and he stated that if that does indeed happen, it would be important to determine which personnel had not been vaccinated. There was concern expressed that personnel would not choose to receive the vaccine again for various reasons including the recent recalls.

Dr. Paul Casey suggested explaining to personnel who are hesitant about receiving the vaccines that there were two deaths at Bellin and one young person placed on a ventilator for 3 weeks. Dr. Johnson added that the number of deaths nationally was estimated to be 10,000. He stated that although this figure is lower than the CDC (Center for Disease Control) estimated figure of 35,000 for the average influenza, the death rate affected a much younger age group.

8. **Training and Standards Work Group:**

Dr. Johnson reported that the discussion at the 12/16/09 meeting included resuscitation procedures in total based on recent changes in guidelines. He indicated that this group will start working on a protocol that looks at resuscitation from start to finish that will focus more on the concepts of CCR (Continuous Cycle Resuscitation) which is 200 compres-

sions without a pause, and de-emphasize where airway falls into that down to at least 2-3 cycles in. He said there will probably be emphasis on vascular access with emphasis on intraosseous access unless there is obvious intravenous access. Dr. Johnson said the protocol will be completely revised and brought back to this Council.

Dr. Johnson stated that he had been asked to review the inventory list of approved medications for ambulance services, which he said he would do.

Dr. Johnson invited those present to a chart review at 6:00 p.m. on December 16, 2009, at NWTC, and said airway issues would be discussed.

9. **Statewide Committees and Task Force - Reports:**

Eric Peterson reported that there is an RTAC (Regional Trauma Advisory Council) meeting tonight. Mr. Stroman added that this is a very important RTAC meeting; there is a new coordinator, Dave Taylor, and the meeting tonight will seat the next Executive Council. The meeting will begin with dinner at 5:00 p.m.

Dr. Johnson reported that there was a Trauma Triage and Transport guideline protocol that EMS agencies signed off on about 4 years ago, which STAC (State Trauma Advisory Council) has revised. He said he will distribute it once it becomes official; however, he thinks there will be no operational changes for Brown County. Mr. Stroman agreed and said the only difference was concerning the type of airway, but Brown County exceeds that mandate. Dr. Johnson said it indicates that if a patient has an unstable airway or an airway cannot be obtained, then the provider should default to the nearest facility.

Dr. Johnson stated that Wisconsin Administrative Rule HFS 110 is still in process and is currently at the rule-writer. He continued by saying there should be a hearing after that.

Dr. Johnson reported that there was a lot of discussion around FAP (Funding Assistance Program) funding and whether the current process for distribution of funds is compliant with the law. He said the attorneys are reviewing this process and there may be more to come on this issue. Mr. Lintz reported that this formula has been in place for the past 19 years; and with the present economic situation at the State level, there are other divisions in the Wisconsin Department of Health Services attempting to use those funds for other purposes.

Mr. Lintz said he now chairs the EMS Systems Development Committee. He said there are three projects to be developed by this committee: (1) EMS administration and management workshops for EMS service directors; (2) EMS recruitment and retention programs for volunteer ambulance services; and (3) support resources or workshops for EMS training officers. He distributed a survey instrument (copy attached) to be provided to each EMS agency in the state of Wisconsin to determine needs in each of the aforementioned project areas. Feedback regarding the language in the survey was requested of the members of this Council.

10. **Other Business:**

Mr. Lintz introduced Ian Nishimoto as the Associate Dean of the Division of Public Safety.

Dr. Johnson informed the Council that LaCrosse (Wisconsin) had been addressing end-of-life issues and implemented a new program regarding life-sustaining treatment. He said instead of the typical Power of Attorney for Healthcare, a one-page document was created that specifically outlines the patient's preferences. He asked for input from this Council, before work began on this, as to whether or not the Council would want him to pursue this. Dr. Casey opined that there should be a community-wide effort to make that easier, and a form like this would be perfect. Mr. Ullmer said he receives one or two phone calls quarterly asking what EMS requires for a DNR (Do Not Resuscitate) order.

He said this is very confusing, and one piece of paper would be great. Mr. Stroman agreed.

Dr. Johnson added that after implementation of this in LaCrosse, satisfaction went up and average cost of care in the last 6 months of life significantly decreased. When Chair VerVaeren asked if the State would approve this, Dr. Johnson said he did not know; but he did know that this is being done in LaCrosse and is being touted nationally as a program that should be considered. Terry Timmerman stated that California, Oregon and Washington have one legislatively mandated document that is basically used in nursing homes, CBRF's (Community Based Residential Facilities) and skilled hospice facilities. He also said the LaCrosse system has been in place for 10 years and has been approved by the State; and there are four other sites within the state using this system and two additional sites in Fox Valley that will start implementing this. Mr. Timmerman opined that it was a good idea to pursue, and Chair VerVaeren agreed.

Dr. Johnson will bring the form back to this Council for further discussion and consideration. He stressed that this is entirely voluntary, and the purpose is for the patient to inform those involved of the patient's desires. Dr. Casey requested that there be a public relations campaign concerning this to make it readily available.

11. **Public Comment and Such Other Matters as Authorized by Law:** None.
12. **Next Meeting – February 17, 2009 1:30 p.m.**
13. **Adjourn:**

Motion made by R. Kiser and seconded by M. Wallace to adjourn at 2:13 p.m.
MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Lisa Alexander
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on December 3, 2009, at 7:00 p.m., at the Brown County Sheriff's Department, 300 E. Walnut Street, Green Bay, WI.

Present: Greg Steenbock, Glenn Deviley, Matt Maleport, Dan Kerkhoff, Joe Gabe, Brad Neville, Norman Heraly, Kevin Tielens, Dave Bielinski, Eric Johnson, Steve Zich, Jim Stupka, Angie Cali, Terry Rottier, Doug Peters, Randy Lind, Lance Catalano, Brad Muller, John Schweitzer

Item #1. Adoption of Agenda.

Motion was made by Deviley and seconded by Catalano to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Kerkhoff and seconded by Catalano to approve the minutes of the last meeting from September 3, 2009. **Motion carried.**

Item #3. Report of Task Force Activities.

Muller reported that the fire investigation unit was called out to the following fires since the last meeting:

09-09-09 1032 Pine St., Green Bay (duplex/arson)
09-10-09 4335 De Pere Rd., Glenmore (residence/arson)
09-27-09 2252 Fox Heights Ln., Ashwaubenon (business/?)
10-12-09 3174 Freedom Rd., Lawrence (residence/undetermined)
10-13-09 2165 Broadway, Ashwaubenon (business/arson)
10-25-09 161 Cliffview Dr., Green Bay (residence/?)
12-01-09 Georgia Pacific (business/undetermined)

Deviley reported that the arson case from 1429 North Irwin Avenue was referred to the D.A.'s office for charges. Catalano reported that Randy Robenhorst in the Pulaski arson pled guilty and was sentenced to 6 months in jail and lengthy supervision.

Item #4. Information from Board of Directors Meeting.

Muller reported that the election of officers was held at the September meeting. Robert Kiser and Larry Mours were re-elected as chairperson and vice-chairperson, respectively. A motion was made to pursue looking for a replacement truck. A motion was also made that Kiser send a letter

FITF General Membership
December 3, 2009
Page 2 of 3

to the General Membership encouraging members to complete the IAAI fire investigation technician certification course. The next meeting was set for January 14, 2010.

Item #5. Old Business.

Muller advised that there is some money left in budget to purchase equipment for the truck. He stated that he would like to replace the laptop in the truck with a Toughbook laptop. Other suggestions were a very small portable generator and Tyvek single-use suits.

Let Deviley know if you have any training ideas.

It was reported that the new safety house storage space is working out.

Item #6. New Business.

General Membership meetings were scheduled for 2010 as follows:

March 4, 2010, 7:00 P.M.
Suamico Fire Station #2
2323 Northwood Road
Suamico, WI

May 27, 2010, 7:00 P.M.
Ledgeview Fire Station #1
3700 Dickinson Road
De Pere, WI

September 2, 2010, 7:00 P.M.
Ashwaubenon Fire Station #1
2155 Holmgren Way
Green Bay, WI

December 2, 2010, 7:00 P.M.
Bellevue Fire Station #1
3100 Eaton Road
Green Bay, WI

A thank you letter was received from the Howard Fire Department for bringing the safety house to their open house.

WPS is offering a free class on December 14, 2009.

FITF General Membership
December 3, 2009
Page 3 of 3

There have been 27 fire investigation call-outs to date.

Deviley stated that he is thinking about putting together a DNA evidence collection kit for the truck. It was noted that if a firefighter collects evidence, he needs to turn it over to an officer. He will give an overview at the General Membership meeting in March. He will also get from the Crime Lab an updated manual for the truck.

Item #7. Juvenile Firesetter Business.

Gabe reported that Green Bay had two contacts in the last week. Stupka reported that De Pere had one.

Item #8. Other Matters.

No other matters were discussed.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for March 4, 2010, at 7:00 p.m., at Suamico Fire Station #2.

Item #10. Training.

Overview of fall IAAI seminar regarding heavy equipment fires.

Respectfully submitted,

Marsha Laurent
Recording Secretary

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PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE
BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on November 12, 2009, at 9:00 a.m., at the Allouez Fire Department, 135 Dauphin St., Green Bay, WI.

Present: Glenn Deviley, Greg Urban, Tom Vandenack, Kevin Heimerl, Jeff Sanborn, Kevin Tielens, Jeff Roemer, Larry Wilson, Jim Nickel, Mark Wallace, Bob Kiser

Excused: Larry Mours, Rick Davidson, Dennis Kocken, Brad Muller, Jim Arts

Absent: John Zakowski, Derek Beiderwieden, Eric Dunning, Ed Janke, Nick Craig

Item #1. Adoption of Agenda.

Motion was made by Vandenack and seconded by Roemer to adopt the agenda. **Motion carried.**

Item #2. Approve Minutes of Meeting of September 17, 2009.

Motion was made by Vandenack and seconded by Roemer to approve the minutes of the last meeting. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Muller not present.

Item #4. Report of General Membership President.

Muller not present.

Item #5. Old Business.

A. Disposition of Case Proceedings.

Zakowski not present. Deviley reported that the arson cases from 1032 Pine Street and North Irwin Avenue in Green Bay were referred to the district attorney's office for charges.

B. Status of County Agreement with MABAS.

No new information.

FITF Board of Directors
November 12, 2009
Page 2 of 2

Item #6. New Business.

Wilson reported that there is a fire investigation technician certification course available online through IAAI and felt that it would greatly add to investigators' credentials in court and suggested that the General Membership be encouraged to complete this course. Motion was made by Deviley and seconded by Wilson to draft a letter to the General Membership on behalf of the Board of Directors in support of the IAAI fire investigation technician certification course. **Motion carried.**

Deviley stated that WPS is putting on a one-day free training session on December 14, 2009, at their service center in Ashwaubenon in reference to electrical and gas issues relating to fire investigation. He stated that 17 members have signed up so far.

Item #7. Report of Juvenile Firesetter Program Coordinator.

Craig not present. Roemer reported four referrals received.

Item #8. Other Matters.

No other matters were discussed.

Item #9. Set Date, Time, and Location of Next Meeting.

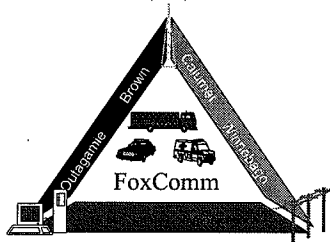
The next meeting was set for January 14, 2010, at 9:00 a.m., at the Allouez Fire Department, 135 Dauphin Street, Green Bay, WI.

Item #10. Adjourn.

Motion was made by Vandenack and seconded by Roemer to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary



FOXCOMM FISCAL ADVISORY BOARD –

Meeting Date & Time: October 1, 2009 at 8:30 AM

Location: Outagamie County, County Board Room,
410 S. Walnut Street, Appleton, WI 54913

MINUTES

Fiscal Advisory Board Members

Brian Leonhardt, Chair*	P
Patty Francour, Vice-Chair*	P
Brown County	
Jim Nickel	P
Lynn VandenLangenberg*	A
Vacant – County Board Supervisor	
Calumet County	
Howard Mezera*	A
Jerry Pagel	P
Outagamie County	
Paul Hirte	P
Brad Gehring	P
Tom Pynaker*	P
Winnebago County	
Mike Brooks	P
Pat Brennan	P
Corporation Counsel	
John Bodnar	A
Recording Secretary	
Barb Bocik	P

*Executive Committee
P=Present A=Absent

Guests: Karen Carlson, FoxComm
Management Info. Coordinator

Steve Verwiel, Winnebago County

1. Call to Order: The meeting was called to order at 8:30 AM
2. Agenda: Brennand/Pynaker moved approval of the October 1, 2009 agenda. Motion passed unanimously.
3. Approval of Minutes from September 3, 2009 Meeting: Brennand/Pagel moved approval of the minutes from the September 3, 2009 meeting. Motion passed unanimously.
4. Brown County Configuration Data Extraction Procedure:

Karen updated the committee on the configuration and extraction procedures done to date. Brown County's server is up and running. Incident and Audit records were to be copied over but this has not been completed yet. Green Bay Police Department has requested a complete copy of their records. This includes the UTD data between 18 months and 7 years. The cost to accomplish this would be about \$6,000. There could be a number of agencies that may make requests of this type in the future so the software would need to be written so that FoxComm could just process the records request when they are received without the \$6,000 cost; however, this issue is not addressed in the Intergovernmental Agreement (IGA). Sheriff Gehring discussed cost sharing. Additional discussion was held regarding writing a script to extract Brown County data from FoxComm data.

Jim Nichols will be meeting with the Motorola contact and the Green Bay Police Department regarding records request.

5. Networking Expansion and Relocation Update:

Karen updated the committee as to the issues that resulted from the networking expansion and relocation project. Everything is running at the new location but some networking issues have arisen. There are issues concerning air conditioning and power. By Wednesday of next week, all work should be completed.

- a. Discussion on preliminary costs:

Costs for relocating the phone lines, engineering and Spectracom are in. AT&T is not negotiating on the T1 termination which AT&T states is \$11,340. A power connection estimate is being worked up by Calumet County. Network engineering services should be satisfied through the 2009 operating budget. If the T1 termination cost comes in at the AT&T level, we are over budget by \$3,000 for a total cost of \$24,600. This does not include the air conditioning and power costs.

6. Oneida Nation Connectivity and Request for CAD to CAD interface between FoxComm CAD and Brown County CAD - Decision:

Karen updated the committee that the Oneida Nation will be using FoxComm for daily communications and CAD to CAD interface is in Brown County's agreement with Motorola. The cost of the interface is covered by Brown County but Oneida will need to have some connectivity with Brown County and that connectivity allows them to be connected to our tandem. The Oneida Nation will pay for the T1 line that keeps them connected to Brown County, but maintenance of interface needs to be addressed. Tom Pynaker noted that interfaces do break and maintenance agreements are typically put in place to address this issue. Tom feels that FoxComm should not pay for the maintenance because it was not FoxComm's idea for Brown County to leave. An Intergovernmental Agreement between Outagamie County and the Oneida Nation has been drafted and the corporation counsels are reviewing the document. Discussion was held regarding the ability to "pull the plug" being addressed in the agreement. Paul Hirte would like to table this issue until we have an IGA.

Jim Nickel advised that Brown County has given the Oneida Nation three options on how to connect with them, but needs a decision by the end of October as Brown County will pay for the connection if a decision is made by then. Discussion was held regarding extending the deadline until November and Jim Nickel will look into that possibility.

MOTION: Gehring/Brooks moved that FoxComm would agree to a CAD to CAD interface pending an Intergovernmental Agreement with Outagamie County that addresses the concerns of FoxComm and Outagamie County. Motion passed unanimously.

7. Radio Project – Steering Committee Update:

- a. Professional Group Support: In Outagamie County there is an official letter on file addressed to the County Executive from the law enforcement agencies supporting the 700 megahertz system. Sheriff Gehring will send a copy of that letter to the other counties. Outagamie County fire chiefs have endorsed the system as well and Chief Hirte will send a copy of that letter. Winnebago County is meeting next week and hoping to gain support as well as support for the system is critical. Chairman Leonhardt reminded the committee that the radio project was at the request of the users and it is their responsibility to continue to work with FoxComm.
- b. Strategic Planning Information: Specific goals and objectives were outlined emphasizing organizational and safety factors. Different groups needing to be addressed have been discussed and Karen continues to be present at those meetings to assist in presentations and discussions. Strengths, weaknesses and technical aspects have been addressed in the presentations and these awareness campaign efforts will continue.
- c. Outagamie County Board Feedback: The questions offered by the Outagamie County Board were receptive of the system and the need for the system was acknowledged. Paul Hirte believed the presentation went well.
- d. FAB discussion: Chairman Leonhardt noted that presentations are important to allow boards future planning.

8. Discussion on MIC or ATC reports as necessary: Karen handed out additional reports.

MOTION: Pynaker/Brooks moved to approve reports handed out. Motion passed unanimously.

9. Next Meeting: November 5, 2009 at 8:30 AM.

10. Adjournment:

MOTION: Brennand/Pynaker moved to adjourn at 9:51 a.m. Motion passed unanimously.

Respectfully submitted,

Barb Bocik

Executive Administrative Assistant
Outagamie County Executive's Office

BUDGET ADJUSTMENT REQUEST

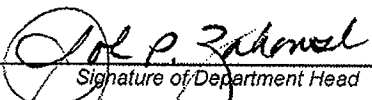
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>		100.024.001.5100	Personnel Services	\$30,000
<input checked="" type="checkbox"/>		100.024.001.5708	Professional Services	\$3,500
<input checked="" type="checkbox"/>		100.024.001.5710	Paper service-legal	\$9,000
<input checked="" type="checkbox"/>		100.024.001.5781	Witness fees	\$2,000
<input checked="" type="checkbox"/>		100.024.001.5782.110	Witness fees travel	\$1,800
<input checked="" type="checkbox"/>		100.024.001.5782.100	Expert witness fees	\$7,500
<input checked="" type="checkbox"/>		100.024.016.5100	Personnel Services - VW	\$7,000
<input checked="" type="checkbox"/>		100.024.016.5300.004	Postage - Victim/Witness	\$3,000
		100.024.001.4601.012	Sales-Copy Revenue	\$1,500
	<input checked="" type="checkbox"/>	100.024.001.5305	Dues and Memberships	\$680
	<input checked="" type="checkbox"/>	100.024.001.5340	Travel and Training	\$250
	<input checked="" type="checkbox"/>	100.024.001.5110.100	Fringe benefit - FICA	\$61,370

Narrative Justification:

(please see attached)

AUTHORIZATIONS


 Signature of Department Head
 Department: District Attorney
 Date: 12/11/09


 Signature of Executive
 Date: 12/11/09


 12/11/09

5100 – DA and Victim/Witness

The DA's office is over budget in personnel services due to interns working more hours. Historically, we have had two interns. This past year we had three paid interns who worked hours based upon their school schedules. This fall, our Victim/Witness Program did not have a volunteer intern and thus our paid interns covered duties. Our interns covered duties of support staff during vacations. Also adding to the overage in personnel services is the more than anticipated overtime hours. The need for search warrants and arrest warrants cannot be budgeted. When law enforcement arrives at 4:00 p.m. needing an arrest warrant, the secretarial staff assists. The creation of these documents may extend beyond office hours. Our file clerk often has overtime hours as she is solely responsible for pulling all files for court. There are add-ons and cancellations and she works to ensure that the files in the offices for prosecutors to take to court are correct. Victim/Witness had overtime hours due to jury trials that extended beyond office hours.

5708 – Professional Services

The DA's office is over budget in professional services due to greater than anticipated requests for out-of-county judgments of conviction paperwork for subsequent. There is higher than anticipated need for translation services. Medical reports that were once given without charge to our office are now requiring payment. With the increase in jury trials this year, there is an increase in the amount of trial exhibits prepared. While we try to use power point and other video median to keep costs down, there is a need for the foam core boards and enlargements of photographs of the crime scene. Also there is a noticeable increase in the amount of transcripts requested.

5710 – Paper service-legal

The DA's budget was prepared and submitted in the summer months. The amount budgeted for paper service was based on past year usage. In Oct/Nov, the RFP for a new process server was completed and the cost per paper was higher than the previous years so our estimate was inaccurate. While we work to keep down the amount of witnesses subpoenaed, the Court sets a final conference date on Monday and a jury trial on Wednesday. We issue subpoenas in advance for the witness and then learn Monday that the defendant is going to enter a plea. The witnesses are then cancelled, however the expense has already been incurred. There has been an increase in the number of motion hearings requested by defendants. Such hearings require witnesses. In short, not only is the cost per service higher than budgeted, there are more subpoenas being served this year.

5781/5782-110 and 5782-100 - Witnesses

The DA's office anticipates being over budget by years' end in witness fees and witness fees travel. There were no funds budgeted in Witness fees travel. Expert witness fees are over budget due to higher than anticipated jury trials requiring expert testimony. The Wisconsin State Laboratory of Hygiene provides experts testifying in drug and alcohol cases. Monies are paid to St. Vincent Hospital which provides SANE (sexual assault nurses) staff to testify in sexual assault cases. We have had Chapter 980 Sex Predator cases being examined by medical staff which is paid to review and provide an opinion on a defendant in Chapter 980 cases. We also pay Dr. Mark Witeck, forensic pathologist, for his time testifying during preliminary hearings and jury trials.

Victim Witness 5300-004 – Postage

The Victim/Witness Program within the DA's office is over budget in postage due to higher-than-anticipated court appearances which required notice to victims pursuant to Chapter 941: Victim Rights.

4601-012 – Sales

Copy machine revenue is budgeted at \$45,000. We have exceeded this revenue amount in August. With the average monthly revenue receipt of \$4,500, the next four months revenue would assist in covering the shortfall.

5305 – Dues and Memberships and 5340 – Travel and Training

Due to the higher than anticipated amount of trials and the frantic pace of the office, our budgeted amount of people to attend conferences was lower than anticipated.

09-46

GRANT APPLICATION REVIEW

Department: PSC - Emergency Mgmt. Preparer: Cullen Peltier Date: 12/1/2009Grant Title: Homeland Security - HS NIMS and ICS Training (2008) Grantor Agency: WI Office of Justice AssistanceGrant Period: 01/01/2010 to 06/01/2010 Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

In this course, students will be introduced to the concepts of EMS-specific incident command through lecture and guided discussion. They will use scenarios, case studies, graphics, audiovisuals, tabletops, and role-playing to demonstrate understanding of the concepts. We will use the funds to run (4) 20-hour, F163 ICS for EMS courses that will be held at Green Bay Fire Department during their A,B,C, and D shifts. The tentative dates for the course are as follows: January 25, 27, 29, Feb 3; February 2, 4, 9, 11; February 8, 10, 15, 17; February 16, 23, 25, March 2.

Total Grant Amount: \$ 5040.00 Yearly Grant Amount: \$ 5040.00 Term of Grant: 6-MonthsIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: _____Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match \$ _____How will it be met? N/A

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____

NONE

Explain any maintenance of efforts once the grant ends: _____

NONE

Budget Summary:

Salaries: _____

Fringe Benefits: _____

Operation and Maintenance: _____

Travel/Conference/Training: _____

Contracted Services: \$5040.00

Outlay: _____

Other (list): _____

Total Expenditures: \$5040.00Total Revenues: \$5040.00Required County Funds: \$0

APPROVALS

James V. Michael

Signature of Department Head

Date: 12/2/09Lynna VandenLangerberg

Signature of Director of Administration

Date: 12/3/09

PRODUCTION *Brown Co* PRODUCTION Public Safety Summary-Month Ending 11/30/09

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used/Rec'd	Prior YTD Total
Revenues									
PTX - Property taxes	5,337,781.00	0.00	5,337,781.00	444,815.00	0.00	4,892,965.00	444,815.00	92%	4,843,971.00
IGV - Intergovernmental	187,459.00	76,625.00	264,084.00	11,448.47	0.00	241,198.69	22,885.31	91%	494,775.21
CSS - Charges for sales and services	0.00	0.00	0.00	0.00	0.00	505.78	(505.78)	+++	239.20
ICS - Intergovernmental charges for services	0.00	15,276.00	15,276.00	0.00	0.00	15,275.34	0.66	100%	35,552.43
MRY - Miscellaneous revenue	4,708.00	0.00	4,708.00	175.12	0.00	1,485.97	3,222.03	32%	11,553.39
CTB - Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
TRT - Transfer in	0.00	4,771.00	4,771.00	0.00	0.00	4,771.00	0.00	100%	21,801.00
Revenue Totals:	\$5,529,948.00	\$96,672.00	\$5,626,620.00	\$456,438.59	\$0.00	\$5,156,201.78	\$470,418.22	92%	\$5,407,892.23
Expenditures									
PER - Personnel services	3,052,885.00	0.00	3,052,885.00	240,375.21	0.00	2,758,039.93	294,825.07	90%	2,820,666.48
FRT - Fringe benefits and taxes	1,491,838.00	(100,000.00)	1,391,838.00	117,423.35	0.00	1,227,520.23	164,317.77	88%	1,352,789.92
SRE - Salaries reimbursement	22,014.00	(44,028.00)	(22,014.00)	0.00	0.00	(18,016.45)	(3,997.55)	82%	(9,542.99)
EMP - Employee costs	16,673.00	4,771.00	21,444.00	1,087.78	0.00	11,835.19	9,608.81	55%	9,901.31
OPM - Operations and maintenance	372,917.00	9,006.00	381,923.00	5,739.57	419.50	353,266.50	28,237.00	93%	344,577.21
UTL - Utilities	80,222.00	700.00	80,922.00	2,638.19	0.00	70,734.53	10,187.47	87%	39,996.93
CHG - Chargebacks	347,605.00	0.00	347,605.00	27,280.51	0.00	311,999.78	35,605.22	90%	312,740.48
CON - Contracted services	37,888.00	10,500.00	48,388.00	1,785.30	0.00	47,156.09	1,231.91	97%	35,761.57
MED - Medical expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OTH - Other	0.00	52,817.00	52,817.00	0.00	0.00	52,815.76	1.24	100%	98,027.36
OUT - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
TRO - Transfer out	151,954.00	0.00	151,954.00	833.33	0.00	110,541.63	41,412.37	73%	205,342.28
Expenditure Totals:	\$5,573,976.00	(\$66,234.00)	\$5,507,742.00	\$397,143.24	\$419.50	\$4,925,893.19	\$581,429.31	89%	\$5,210,230.55
Revenue Total:	\$5,529,948.00	\$96,672.00	\$5,626,620.00	\$456,438.59	\$0.00	\$5,156,201.78	\$470,418.22	92%	\$5,407,892.23
Expenditure Total:	\$5,573,976.00	(\$66,234.00)	\$5,507,742.00	\$397,143.24	\$419.50	\$4,925,893.19	\$581,429.31	89%	\$5,210,230.55
Fund: 100 Net Total	(\$44,028.00)	\$162,966.00	\$118,938.00	\$59,295.35	(\$419.50)	\$230,308.59	(\$111,011.09)		\$197,661.68

Under budget YTD

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
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<input type="checkbox"/> Category 3		
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<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.300.4301	Federal Grant Revenue	\$48,986
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.300.4700.003	Intergovernmental Charges for Services	\$20,620
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.300.5300	Equipment – Non-Outlay	\$69,606

Narrative Justification:

Brown County Emergency Management was awarded a grant in the amount of \$69,606 to purchase P25 compliant radios for the Villages of Hobart, Howard, and Wrightstown. This matching portion of the grant will be reimbursed to the County by the Villages.

AUTHORIZATIONS

James V. Michel
Signature of Department Head

Department: Public Safety Communications

Date: 12/1/09

Erin Hines
Signature of Executive

Date: 12/3/09

Ch
D. Hines
12/3/09

BROWN COUNTY SHERIFF'S DEPARTMENT**Key Factor Report for the Public Safety Committee**

12/28/09

D. Hein

Meeting: **Jan. 2010****2009 data****Jail Statistics:**

Avg. Daily Total Jail Population - (latest mo.) *	741.3
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all current year - 2009)	724.9
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all prior year - 2008)	721.2
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Jail Pop. from Counties/State/Feds (latest mo.)*	11.8
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all current year)	20.1
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all prior year)	40.5
(adult inmates only)	
Adult Jail Revenue from Counties/State/Feds - (latest mo.) **	\$31,395
Adult Jail Rev. from Counties/State/Feds - (all current year) **	\$433,030
Revised Budget Adult Jail Rev. from Counties/State/Feds	\$711,750
Projected Total Adult Jail Rev. from Counties/State/Feds	\$463,000
Prior Year (2008) Revenue From Counties/State/Feds	\$893,384

* Latest month for population data = Oct., 2009 (Nov. data not available)

** Latest month for revenue = Nov., 2009

Note: ADP figures for 2008 and 2009 were re-stated

Overtime Statistics:

Avg. Monthly Overtime Expenditures through (latest mo.) *	\$157,764
Overtime Expenditures for 2009 through (latest mo.) *	\$1,735,401
Jail Overtime included in above figure through (latest mo.) *	\$937,754
Current Year Revised Overtime Budget for entire year	\$1,443,802
Prior Year Overtime Expenditures through (latest mo.) *	\$1,671,344
Prior Year Total Overtime Expenditures (2008)	\$1,969,007

* Latest month = Nov., 2009

Budget/Actual Expenditures:

Total Actual Sheriff's Dept. Expenditures through (latest mo.) *	\$30,835,401
Total Annual Amended Budget	\$34,493,325
Percent of Total Annual Amended Budget spent	89.4%

* Latest month = Nov., 2009

Jail ADP
by Mo 2009
revised

BROWN COUNTY SHERIFF'S DEPARTMENT
Jail Average Daily Population by Month and Type
For the Calendar Year 2009

Monthly Averages

	Main Jail Lockup	Huber Facility	Brown Co Adult Sub-Total	Boarded from State or Counties	Boarded from Fed. Sources	All Adult Sub-Total	Electronic Monitoring	Juvenile *	Grand Total
Jan. '09	404.3	180.7	585.0	-	27.4	612.4	35.3	4.4	652.0
Feb.	393.8	182.9	576.8	-	26.4	603.2	40.8	6.3	650.3
Mar.	456.6	200.0	656.5	-	24.8	681.4	51.2	7.6	740.2
Apr.	451.0	204.1	655.1	-	25.5	680.6	50.0	8.8	739.4
May	476.7	200.0	676.7	-	22.3	699.0	51.7	11.5	762.2
June	478.9	206.5	685.4	-	18.5	703.9	51.7	9.9	765.5
July	476.3	196.3	672.6	-	14.3	686.9	46.2	8.6	741.8
Aug.	469.4	180.3	649.7	-	16.0	665.7	45.8	10.3	721.8
Sep.	473.2	192.4	665.6	-	13.4	679.0	45.5	8.5	733.0
Oct.	481.0	196.7	677.6	-	11.8	689.5	47.3	6.4	743.1
Nov.									
Dec.									
YTD Avg. **	456.1	194.0	650.1	-	20.1	670.2	46.6	8.2	724.9
2008 Avg.	440.9	187.8	628.6	15.1	25.4	669.1	40.1	12.0	721.2
2007 Avg.	464.9	186.4	651.3	22.4	37.3	711.1	36.5	10.6	758.2
2006 Avg.	427.2	165.6	592.8	6.9	45.5	641.1	40.4	13.0	694.6
2005 Avg.	403.5	142.1	545.6	19.2	25.9	590.7	41.2	14.0	646.0
2004 Avg.	388.2	124.0	512.3	13.8	32.8	553.4	33.1	12.1	598.6
2003 Avg.	395.1	127.3	522.4	9.4	17.9	549.6	12.5	13.2	575.2
% change '08 to '09	3.5%	3.3%	3.4%	-100.0%	-21.0%	0.2%	16.2%	-31.7%	0.5%

Notes:

During late 2008 and early 2009, some inmates were boarded at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009.

Federal inmates are primarily from US Marshal Services but may also include some inmates from Bureau of Prisons.

Prior to 2007, inmates from other counties were boarded in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state boarded that year.

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons

The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

* Juvenile includes both Brown County juveniles and juveniles from other counties.

** YTD avg. is an average of averages and is not exactly the same as would be computed by taking the total number of inmate days and dividing by 365. However, the YTD avg. is reasonably close.

Brown County
Sheriff
Budget Status Report

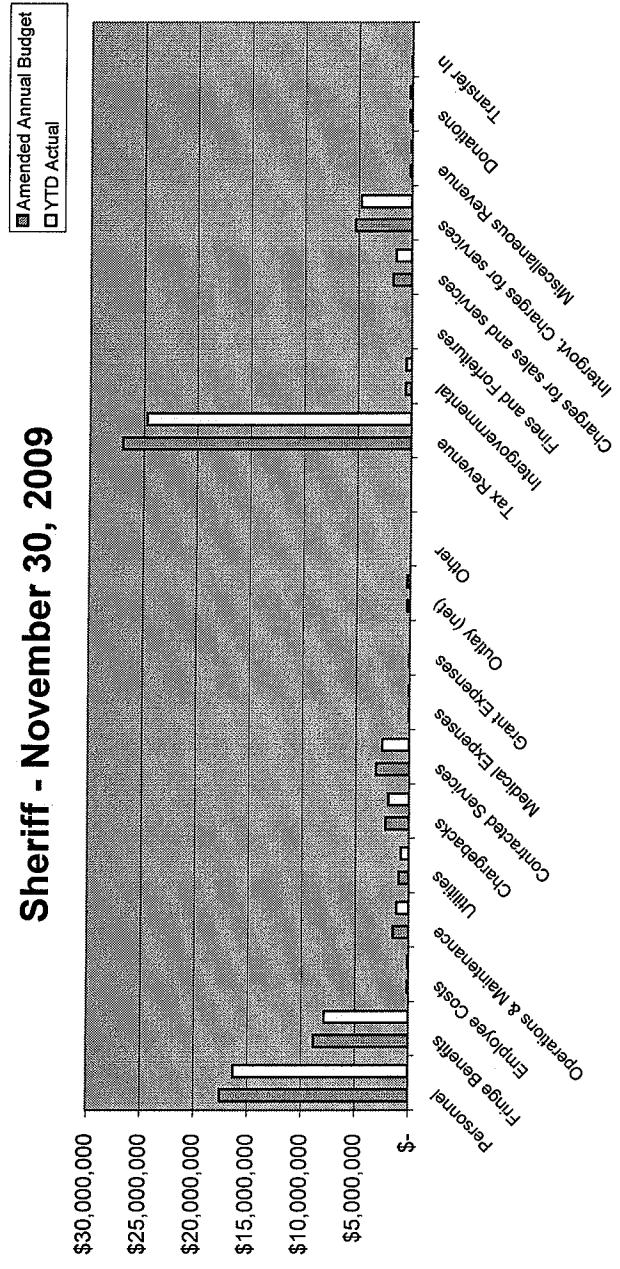
	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel	\$ 17,559,743	\$ 16,302,840	92.8%
Fringe Benefits	\$ 8,833,035	\$ 7,839,076	88.7%
Employee Costs	\$ 129,755	\$ 102,227	78.8%
Operations & Maintenance	\$ 1,453,192	\$ 1,112,769	76.6%
Utilities	\$ 934,082	\$ 713,085	76.3%
Chargebacks	\$ 2,179,936	\$ 1,930,623	88.6%
Contracted Services	\$ 3,085,287	\$ 2,526,724	81.9%
Medical Expenses	\$ 24,830	\$ 24,012	96.7%
Grant Expenses	\$ 18,500	\$ -	0.0%
Outlay (net)	\$ 274,965	\$ 284,044	103.3%
Other	\$ -	\$ -	0.0%
Tax Revenue	\$ 26,944,517	\$ 24,699,135	91.7%
Intergovernmental	\$ 548,671	\$ 481,593	87.8%
Fines and Forfeitures	\$ 10,500	\$ 6,140	58.5%
Charges for sales and services	\$ 1,736,498	\$ 1,444,791	83.2%
Intergovt. Charges for services	\$ 5,280,892	\$ 4,720,832	89.4%
Miscellaneous Revenue	\$ 153,953	\$ 109,719	71.3%
Donations	\$ 207,912	\$ 207,803	99.9%
Transfer In	\$ 53,426	\$ -	0.0%

HIGHLIGHTS:

Expenses: Overall expenses are within budget - 90% spent through November. Net outlay is over budget at this point but should be closer to budget once all vehicle trades/sales are completed. A proposed budget adjustment is expected to re-allocate underspending in some areas to offset overtime.

Revenues: Overall revenues are running under budget. Some is due to grant revenue and year-end transfers not yet recorded but the majority is due to Jail federal inmate boarding revenues, Huber inmate revenue and local municipal Jail charges running lower than anticipated in the budget.

Sheriff - November 30, 2009



PRODUCTION

Dept. Budget Performance Report Thru Nov. 2009

Fiscal Year To Date: 11/30/2009

Account Number	Amended Budget	Current Month Transactions	YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund: 100 GF					
Revenue					
Department: 074 Sheriff					
4100 General property taxes	\$26,944,517.00	\$2,245,376.00	\$24,699,134.83	92%	\$24,104,999.00
4301 Federal grant revenue	\$276,711.00	\$87,499.00	\$255,578.52	92%	\$282,102.19
4302 State grant and aid revenue	\$271,960.00	\$4,278.95	\$226,014.14	83%	\$175,364.91
4501 Parking violations	\$10,000.00	\$170.00	\$4,540.00	45%	\$11,860.50
4502 Other law/ordinance violations	\$500.00	\$475.00	\$1,600.00	320%	\$1,450.00
4600-410 Charges and fees - Warrant	\$10,000.00	\$849.73	\$14,192.43	142%	\$10,642.45
4600-415 Charges and fees - Inspection of used vehicles	\$50,000.00	\$2,595.00	\$35,175.00	70%	\$43,735.82
4600-420 Charges and fees - Inmate daily	\$150,000.00	\$16,174.45	\$188,442.01	126%	\$179,894.41
4600-421 Charges and fees - Inmate processing	\$115,000.00	\$9,481.82	\$128,304.27	112%	\$120,089.22
4600-422 Charges and fees - Inmate medical	\$10,000.00	\$880.22	\$13,488.70	135%	\$12,754.71
4600-435 Charges and fees - Huber prisoners	\$650,000.00	\$35,808.29	\$466,419.08	72%	\$582,494.76
4600-603 Charges and fees - Paper service	\$244,080.00	\$19,392.03	\$231,436.21	95%	\$239,938.62
Rollup Account 4600 Charges and fees - Warrant totals:	\$1,229,080.00	\$85,181.54	\$1,077,457.70	88%	\$1,189,549.99
4601-012 Sales - Copy machine use	\$14,000.00	\$387.68	\$8,216.74	59%	\$14,065.91
4601-440 Sales - Phone commissions	\$450,000.00	\$11,750.30	\$320,483.25	71%	\$454,832.92
4601-525 Sales - Utilities	\$32,418.00	\$2,701.50	\$29,716.50	92%	\$31,071.00
Rollup Account 4601 Sales - Copy machine use totals:	\$496,418.00	\$14,839.48	\$358,416.49	72%	\$499,969.83
4603-020 Rent - Parking lot	\$11,000.00	\$644.50	\$8,916.49	81%	\$9,211.80
4700-411 Intergovt charges - Prisoner board - federal	\$711,750.00	\$31,395.00	\$433,030.00	61%	\$607,008.99
4700-412 Intergovt charges - Prisoner board - state	\$0.00	\$0.00	\$0.00	+++	\$286,374.90
4700-413 Intergovt charges - Prisoner board - other counties	\$0.00	\$0.00	\$0.00	+++	\$0.00
4700-423 Intergovt charges - Municipal jail	\$300,000.00	\$14,520.00	\$201,280.00	67%	\$242,680.00
4700-438 Intergovt charges - Juvenile detention	\$56,000.00	\$3,440.00	\$45,560.00	81%	\$48,660.00
4700-450 Intergovt charges - Sheriff services	\$110,000.00	\$8,655.00	\$177,990.26	162%	\$156,127.93
4700-453 Intergovt charges - Police services	\$3,505,628.00	\$592,539.56	\$3,292,695.61	94%	\$3,359,694.31
4700-454 Intergovt charges - DNA sample	\$4,000.00	\$0.00	\$5,100.00	128%	\$3,640.00
4700-455 Intergovt charges - Probation/parole	\$350,000.00	\$29,166.67	\$320,833.37	92%	\$466,734.10
4700-456 Intergovt charges - School Liaison	\$243,514.00	\$0.00	\$244,343.10	100%	\$234,147.73
Rollup Account 4700 Intergovt charges - Prisoner board - federal totals:	\$5,280,892.00	\$679,716.23	\$4,720,832.34	89%	\$5,405,067.96
4800 Intra-county charge	\$0.00	\$0.00	\$0.00	+++	\$0.00
4900 Miscellaneous	\$145,800.00	\$6,900.24	\$102,226.57	70%	\$162,292.23
4901 Donations	\$0.00	\$1,200.00	\$1,700.00	+++	\$12,508.10
4905 Interest	\$0.00	\$0.00	\$0.00	+++	\$225.65
9002 Transfer in	\$53,426.00	\$0.00	\$0.00	0%	\$202,300.00
9002-200 Transfer in - HR	\$0.00	\$0.00	\$0.00	+++	\$32,466.85
Rollup Account 9002 Transfer in totals:	\$53,426.00	\$0.00	\$0.00	0%	\$234,766.85
Department: 074 Sheriff totals:	\$34,720,304.00	\$3,126,280.94	\$31,456,417.08	91%	\$32,089,369.01
Revenue Totals	\$34,720,304.00	\$3,126,280.94	\$31,456,417.08	91%	\$32,089,369.01

PRODUCTION

Dept. Budget Performance Report Thru Nov. 2009

Fiscal Year To Date: 11/30/2009

Account Number	Amended Budget	Current Month Transactions	YTD Transactions	% Used/ Rec'd	Prior Year Total
Expense					
Department: 074 Sheriff					
5100 Regular earnings	\$16,001,177.00	\$1,051,802.95	\$12,324,387.65	77%	\$12,699,319.99
5102-100 Paid leave earnings - Paid Leave	\$0.00	\$209,673.38	\$2,175,745.12	+++	\$2,430,271.57
5103-000 Premium - Overtime	\$1,439,290.00	\$180,875.42	\$1,731,855.24	120%	\$1,963,117.18
5109-100 Salaries reimbursement - Short term disability	\$0.00	\$0.00	(\$41,983.49)	+++	(\$67,115.31)
5109-400 Salaries reimbursement - Workers compensation	\$0.00	\$0.00	(\$2,428.16)	+++	(\$4,264.38)
Rollup Account 5109 Salaries reimbursement - Short term disability totals:	\$0.00	\$0.00	(\$44,411.65)	+++	(\$71,379.69)
5110-100 Fringe benefits - FICA	\$8,769,644.00	\$107,061.01	\$1,208,744.33	14%	\$1,267,961.06
5110-110 Fringe benefits - Unemployment compensation	\$0.00	\$0.00	\$1,022.00	+++	\$278.69
5110-199 Fringe benefits - Back pay fringe	\$0.00	\$0.00	\$0.00	+++	\$18,681.07
5110-200 Fringe benefits - Health insurance	\$0.00	\$334,756.43	\$3,322,542.82	+++	\$4,195,368.00
5110-210 Fringe benefits - Dental Insurance	\$0.00	\$23,745.19	\$254,149.22	+++	\$261,535.62
5110-220 Fringe benefits - Life Insurance	\$0.00	\$1,572.26	\$16,656.41	+++	\$16,298.82
5110-235 Fringe benefits - Disability insurance	\$0.00	\$11,431.14	\$123,300.93	+++	\$109,677.48
5110-240 Fringe benefits - Workers compensation insurance	\$0.00	\$20,293.22	\$223,225.42	+++	\$79,344.72
5110-300 Fringe benefits - Retirement	\$0.00	\$163,963.94	\$1,845,781.43	+++	\$1,955,518.32
5110-310 Fringe benefits - Retirement credit	\$0.00	\$71,431.62	\$794,000.61	+++	\$852,423.05
Rollup Account 5110 Fringe benefits - FICA totals:	\$8,769,644.00	\$734,254.81	\$7,789,423.17	89%	\$8,757,086.83
5199 Back pay settlement	\$0.00	\$0.00	\$0.00	+++	\$76,094.00
5200-300 Uniform - Badges & insignia	\$3,000.00	\$0.00	\$2,248.86	75%	\$3,518.82
5203-100 Employee allowance - Clothing	\$125,315.00	\$7,659.07	\$98,873.83	79%	\$108,717.73
5300 Supplies	\$276,650.00	\$21,090.90	\$211,413.71	78%	\$214,897.73
5300-001 Supplies - Office	\$26,525.00	\$2,048.37	\$32,143.79	121%	\$22,840.34
5300-003 Supplies - Technology	\$0.00	\$0.00	\$0.00	+++	\$0.00
5300-004 Supplies - Postage	\$16,150.00	\$768.69	\$12,776.08	79%	\$13,856.81
5300-005 Supplies - Ammunition and range	\$33,000.00	\$5,201.15	\$34,267.39	91%	\$30,432.77
Rollup Account 5300 Supplies totals:	\$352,325.00	\$29,109.11	\$290,600.97	82%	\$282,027.65
5303 Copy expense	\$20,000.00	\$803.45	\$13,444.18	67%	\$15,664.04
5304 Printing	\$27,500.00	\$179.46	\$23,517.14	86%	\$26,119.73
5305 Dues and memberships	\$2,396.00	\$0.00	\$1,394.00	58%	\$2,415.00
5306-100 Maintenance agreement - Software	\$71,054.00	\$0.00	\$67,408.00	95%	\$2,716.00
5307-100 Repairs and maintenance - Equipment	\$40,000.00	\$654.62	\$34,773.87	96%	\$38,382.99
5307-200 Repairs and maintenance - Vehicle	\$40,300.00	\$5,380.36	\$31,484.47	78%	\$40,148.19
5307-300 Repairs and maintenance - Building	\$1,500.00	\$52.53	\$492.47	33%	\$1,940.06
5307-400 Repairs and maintenance - Grounds	\$0.00	\$0.00	\$0.00	+++	\$0.00
Rollup Account 5307 Repairs and maintenance - Equipment totals:	\$81,800.00	\$6,087.51	\$66,750.81	86%	\$80,471.24
5308-100 Vehicle/equipment - Gas, oil, etc.	\$403,000.00	\$32,783.85	\$287,175.76	71%	\$405,660.04
5310 Advertising and public notice	\$10,000.00	\$1,520.00	\$11,061.45	111%	\$8,781.57

PRODUCTION

Dept. Budget Performance Report Thru Nov. 2009

Fiscal Year To Date: 11/30/2009

Account Number	Amended Budget	Current Month Transactions	YTD Transactions	% Used/ Rec'd	Prior Year Total
5320-100 Rental - Equipment	\$6,000.00	\$0.00	\$1,790.00	30%	\$2,935.55
5320-200 Rental - Space	\$112,850.00	\$9,037.40	\$111,617.54	99%	\$109,799.22
Rollup Account 5320 Rental - Equipment totals:	\$118,850.00	\$9,037.40	\$113,407.54	95%	\$112,734.77
5330 Books, periodicals, subscription	\$1,106.00	\$0.00	\$342.22	31%	\$152.30
5335 Software	\$1,367.00	\$0.00	\$0.00	0%	\$0.00
5340 Travel and training	\$56,419.00	\$2,400.41	\$45,927.68	81%	\$49,029.95
5341 Transportation	\$500.00	\$0.00	\$31.38	6%	\$21,064.37
5390 Miscellaneous	\$135,000.00	\$296.25	\$85,174.40	63%	\$51,444.24
5395 Equipment - nonoutlay	\$141,410.00	\$9,635.00	\$76,314.66	89%	\$35,264.98
5400-210 Claims - Subrogation recovery	\$0.00	\$0.00	\$0.00	+++	\$0.00
5501 Electric	\$291,127.00	\$22,275.31	\$279,921.34	96%	\$255,840.25
5502 Gas, oil, etc.	\$354,734.00	\$14,187.08	\$161,869.04	46%	\$270,037.51
5503 Water & sewer	\$77,319.00	\$6,174.94	\$68,654.13	89%	\$74,200.06
5505 Telephone	\$169,936.00	\$17,592.85	\$163,133.59	96%	\$174,929.43
5507 Other utilities	\$40,766.00	\$10,261.64	\$39,392.70	97%	\$12,948.00
5600 Indirect cost	\$1,468,695.00	\$122,391.25	\$1,346,303.75	92%	\$1,526,704.00
5601-100 Intra-county expense - Information services	\$613,747.00	\$41,633.98	\$494,949.76	81%	\$775,089.25
5601-200 Intra-county expense - Insurance	\$97,494.00	\$8,124.50	\$89,369.50	92%	\$89,303.04
Rollup Account 5601 Intra-county expense - Information services totals:	\$711,241.00	\$49,758.48	\$584,319.26	82%	\$864,392.29
5602-525 Sales - Utilities	\$0.00	\$0.00	\$0.00	+++	\$0.00
5700 Contracted services	\$535,608.00	\$52,684.04	\$506,856.29	95%	\$585,480.00
5706 Temporary replacement help	\$2,000.00	\$0.00	\$0.00	0%	\$0.00
5708 Professional services	\$1,355,804.00	\$108,013.08	\$1,158,565.99	85%	\$1,070,527.77
5720 Boarding prisoners - jail	\$250,000.00	\$0.00	\$28,193.38	11%	\$40,507.49
5725 Meal service	\$941,875.00	\$73,342.88	\$833,108.29	88%	\$884,661.30
5760 Medical supplies	\$0.00	\$0.00	\$0.00	+++	\$287.39
5761 Medical services	\$0.00	\$0.00	\$268.28	+++	\$62.63
5762 Med exams/autopsies/genetic test	\$4,000.00	\$475.00	\$3,182.50	80%	\$3,654.00
5763 Dental services	\$20,830.00	\$0.00	\$20,561.55	99%	\$62,599.13
5800 Grant Expenditures	\$18,500.00	\$0.00	\$0.00	0%	\$0.00
6110-020 Outlay - Equipment (\$5,000+)	\$303,765.00	\$0.00	\$291,044.43	96%	\$271,483.28
6110-100 Outlay - Other (\$5,000+)	\$0.00	\$0.00	\$0.00	+++	\$6,400.00
Rollup Account 6110 Outlay - Equipment (\$5,000+) totals:	\$303,765.00	\$0.00	\$291,044.43	96%	\$277,883.28
6190 Disposition of fixed assets	(\$28,800.00)	\$0.00	(\$7,000.00)	24%	(\$41,570.00)
9003 Transfer out	\$0.00	\$0.00	\$0.00	+++	\$485.00
Department: 074 Sheriff totals:	\$34,278,553.00	\$2,753,274.62	\$30,639,046.93	90%	\$33,123,921.84
Revenue Totals:	\$34,720,304.00	\$3,126,280.94	\$31,456,417.08	91%	\$32,089,369.01
Expenditure Totals:	\$34,278,553.00	\$2,753,274.62	\$30,639,046.93	90%	\$33,123,921.84
Fund Totals: GF	\$441,751.00	\$373,006.32	\$817,370.15		(\$1,034,552.83)
Fund: 150 DARE					
Revenue					
Department: 074 Sheriff					
4100 General property taxes	\$0.00	\$0.00	\$0.00	+++	\$0.00
4301 Federal grant revenue	\$0.00	\$0.00	\$0.00	+++	\$0.00
4900 Miscellaneous	\$8,153.00	\$2,100.00	\$7,492.90	92%	\$0.00
4901 Donations	\$207,912.00	\$50.00	\$206,102.50	99%	\$204,225.85
9002 Transfer in	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department: 074 Sheriff totals:	\$216,065.00	\$2,150.00	\$213,595.40	99%	\$204,225.85
Revenue Totals	\$216,065.00	\$2,150.00	\$213,595.40	99%	\$204,225.85
Expense					

PRODUCTION

Dept. Budget Performance Report Thru Nov. 2009

Fiscal Year To Date: 11/30/2009

Account Number	Amended Budget	Current Month Transactions	YTD Transactions	% Used/ Rec'd	Prior Year Total
Department: 074 Sheriff					
5100 Regular earnings	\$114,764.00	\$9,223.21	\$92,164.81	80%	\$79,302.98
5102-100 Paid leave earnings - Paid Leave	\$0.00	\$471.39	\$20,669.95	+++	\$20,387.78
5103-000 Premium - Overtime	\$4,512.00	\$787.33	\$3,545.57	79%	\$5,889.53
5109-400 Salaries reimbursement - Workers compensation	\$0.00	\$0.00	(\$1,116.27)	+++	(\$1,301.43)
5110-100 Fringe benefits - FICA	\$63,391.00	\$774.07	\$8,521.15	13%	\$7,587.00
5110-110 Fringe benefits - Unemployment compensation	\$0.00	\$0.00	\$0.00	+++	\$0.00
5110-199 Fringe benefits - Back pay fringe	\$0.00	\$0.00	\$0.00	+++	\$0.00
5110-200 Fringe benefits - Health insurance	\$0.00	\$1,934.13	\$19,146.37	+++	\$25,157.12
5110-210 Fringe benefits - Dental Insurance	\$0.00	\$132.83	\$1,421.29	+++	\$1,546.58
5110-220 Fringe benefits - Life Insurance	\$0.00	\$16.41	\$178.38	+++	\$164.81
5110-235 Fringe benefits - Disability insurance	\$0.00	\$83.77	\$903.23	+++	\$305.73
5110-240 Fringe benefits - Workers compensation insurance	\$0.00	\$0.00	\$0.00	+++	\$0.00
5110-300 Fringe benefits - Retirement	\$0.00	\$1,226.40	\$13,649.81	+++	\$12,472.42
5110-310 Fringe benefits - Retirement credit	\$0.00	\$524.07	\$5,832.78	+++	\$5,371.70
Rollup Account 5110 Fringe benefits - FICA totals:	\$63,391.00	\$4,691.68	\$49,653.01	78%	\$52,605.36
5203-100 Employee allowance - Clothing	\$1,440.00	\$249.71	\$1,104.46	77%	\$815.11
5300 Supplies	\$26,465.00	\$1,966.92	\$26,750.68	101%	\$34,039.21
5304 Printing	\$2,000.00	\$104.08	\$1,606.89	80%	\$1,036.84
5320-100 Rental - Equipment	\$0.00	\$0.00	\$0.00	+++	\$0.00
5320-200 Rental - Space	\$0.00	\$0.00	\$0.00	+++	\$30,000.00
Rollup Account 5320 Rental - Equipment totals:	\$0.00	\$0.00	\$0.00	+++	\$30,000.00
5340 Travel and training	\$0.00	\$0.00	\$0.00	+++	\$0.00
5395 Equipment - nonoutlay	\$2,000.00	\$0.00	\$1,861.05	93%	\$0.00
5400-210 Claims - Subrogation recovery	\$0.00	\$0.00	\$0.00	+++	\$0.00
5505 Telephone	\$200.00	\$0.00	\$114.40	57%	\$0.00
9003 Transfer out	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department: 074 Sheriff totals:	\$214,772.00	\$17,494.32	\$196,354.55	91%	\$222,775.38
Revenue Totals:	\$216,065.00	\$2,150.00	\$213,595.40	99%	\$204,225.85
Expenditure Totals:	\$214,772.00	\$17,494.32	\$196,354.55	91%	\$222,775.38
Fund Totals: DARE	\$1,293.00	(\$15,344.32)	\$17,240.85		(\$18,549.53)
Revenue Grand Totals:	\$34,936,369.00	\$3,128,430.94	\$31,670,012.48	91%	\$32,293,594.86
Expenditure Grand Totals:	\$34,493,325.00	\$2,770,768.94	\$30,835,401.48	90%	\$33,346,697.22
Grand Totals:	\$443,044.00	\$357,662.00	\$834,611.00		(\$1,053,102.36)

Date: _____

AN ORDINANCE TO CREATE SEC. 30.09 OF THE BROWN
COUNTY CODE ENTITLED "PURCHASE AND SALE OF SCRAP METAL"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.09 of the Brown County Code entitled "PURCHASE AND SALE OF SCRAP METAL" is hereby created to read as follows:

- (1) STATUTORY AUTHORITY. This section is created pursuant to authority granted in Section 134.405, Wisconsin Statutes.
- (2) DEFINITIONS:
 - (a) "Commercial Account" means a commercial enterprise with which a scrap metal dealer maintains an ongoing and documented business relationship.
 - (b) "Commercial Enterprise" means a corporation, partnership, limited liability company, business operated by an individual, association, state agency, political subdivision, or other government or business entity, including a scrap metal dealer.
 - (c) "Ferrous scrap" means scrap metal, other than scrap metal described in paragraphs (d) to (f), consisting primarily of iron or steel, including large manufactured articles that may contain other substances to be removed and sorted during normal operations of scrap metal dealers.
 - (d) "Metal Article" means a manufactured item that consists of metal, is usable for its original intended purpose without processing, repair, or alteration, and is offered for sale for the value of the metal it contains, except that "metal article" does not include antique or collectible articles, including jewelry, coins, silverware, and watches.
 - (e) "Nonferrous Scrap" means scrap metal consisting primarily of metal other than iron or steel, but does not include any of the following:

1. Aluminum beverage cans.

2. Used household items.
3. Items removed from a structure during renovation or demolition.
4. Small quantities of nonferrous metals contained in large manufactured items.

(f) "Proprietary Article" means any of the following:

1. A metal article stamped, engraved, stenciled, or otherwise marked to identify the article as the property of a governmental entity, telecommunications provider, public utility, cable operator, as defined in §66.0420 (2) (d) or an entity that produces, transmits, delivers, or furnishes electricity, or transportation, shipbuilding, ship repair, mining, or manufacturing company.
2. A copper conductor, bus bar, cable, or wire, whether stranded or solid.
3. An aluminum conductor, cable, or wire, whether stranded or solid.
4. A metal beer keg.
5. A manhole cover.
6. A metal grave marker, sculpture, plaque, or vase, if the item's appearance suggests the item has been obtained from a cemetery.
7. A rail, switch component, spike, angle bar, tie plate, or bolt used to construct railroad track.

(g) "Scrap Metal" means article; metal removed from or obtained by cutting, demolishing, or disassembling a building, structure, or manufactured item; or other metal that is no longer used for its original intended purpose and that can be processed for reuse in a mill, foundry, or other manufacturing facility.

- (h) "Scrap Metal Dealer" means a person engaged in the business of buying or selling scrap metal.
- (2) PURCHASES OF FERROUS SCRAP. A scrap metal dealer may purchase scrap metal other than nonferrous scrap, a metal article, or a proprietary article from any person over the age of 18.
- (3) PURCHASES OF NONFERROUS SCRAP, METAL ARTICLES, PROPRIETARY ARTICLES.
- (a) Subject to paragraph (b), a scrap metal dealer may purchase nonferrous scrap, metal articles, or proprietary articles from any person who is over the age of 18 if all of the following apply:
1. If the seller of nonferrous scrap, metal articles, or proprietary articles is an individual, at the time of the sale, the seller provides to the scrap metal dealer the seller's motor vehicle operator's license or other government-issued, current photographic identification that includes the seller's full name, current address, date of birth, and recognized identification number. If the seller is not an individual, at the time of the sale, the individual who delivers the seller's nonferrous scrap, metal articles, or property articles provides to the dealer the deliverer's motor vehicle operator's license or other government-issued, current photographic identification that includes the deliverer's full name, current address, date of birth, and recognized identification number.
 2. The scrap metal dealer records and maintains at the scrap metal dealer's place of business the seller's or deliverer's identification information described in subd. 1., the time and date of the purchase, the number and state of issuance of the license plate on the seller's or deliverer's vehicle, and a description of the items received, including all of the following:
 - a. The weight of the scrap or articles.
 - b. A description of the scrap or articles that is consistent with guidelines promulgated by a national recycling industry trade organization.

4. With respect to a purchase of nonferrous scrap or a metal article the scrap metal dealer obtains the seller's signed declaration that the seller is the owner of the items being sold.
 5. With respect to a purchase of a proprietary article, one of the following applies:
 - a. The scrap metal dealer receives from the seller documentation, such as a bill of sale, receipt, letter of authorization, or similar evidence, that establishes that the seller lawfully possesses the proprietary article.
 - b. The scrap metal dealer documents that the scrap metal dealer has made a diligent inquiry into whether the person selling the proprietary article has a legal right to do so, and not later than one business day after purchasing the proprietary article, submits a report to a local law enforcement department describing the proprietary article and submits a copy of the seller's or deliverer's identifying information under subd. 1.
- (b) This subsection does not apply to purchases of nonferrous scrap, metal articles, or proprietary articles by a scrap metal dealer from a commercial account, if the scrap metal dealer creates and maintains a record of its purchases from the commercial account that includes all of the following:
1. The full name of the commercial account.
 2. The business address and telephone number of the commercial account.
 3. The name of a contact person at the commercial account who is responsible for the sale of nonferrous scrap, metal articles, or proprietary articles to the scrap metal dealer.
 4. The time, date, and value of each of the scrap metal dealer's purchases from the commercial account.

5. A description of the predominant types of nonferrous scrap, metal articles, or proprietary articles the scrap metal dealer has purchased from the commercial account.

(c) Except as provided under sub. (4), a scrap metal dealer may disclose personally identifiable information recorded or maintained under this subsection only to a successor in interest to the scrap metal dealer, including a successor in interest that arises as a result of a merger, sale, assignment, restructuring, or change of control.

(4) OTHER PROVISIONS.

(a) A scrap metal dealer shall make the records required under sub. (3) (a) 2. to 5. and (b) available to a law enforcement officer who presents the agent's credentials at the scrap metal dealer's place of business during business hours. The Sheriff may require scrap metal dealers to submit reports required under (4)(c) in an electronic format.

(b) A scrap metal dealer shall maintain the records required under sub. (3) (a) 2., 4., and 5. and (b) 4. and 5. for not less than 2 years after recording it. A scrap metal dealer shall maintain the records required under sub (3) (b) 1. to 3. regarding a commercial account for not less than 2 years after the dealer's most recent transaction with the commercial account.

(c) The sheriff or a law enforcement officer for any municipality in Brown County may request that all scrap metal dealers in the county furnish reports of all purchases of nonferrous scrap, metal articles, and proprietary articles. A scrap metal dealer shall comply with a request under this paragraph by submitting to the requesting law enforcement officer a report of each purchase of nonferrous scrap, metal articles, and proprietary articles not later than the business day following the purchase, including each seller's or deliverer's name, date of birth, identification number, and address, and the number and state of issuance of the license plate on each seller's or deliverer's vehicle.

(d) Notwithstanding s. 19.35 (1), a law enforcement officer or agency that receives a record under paragraph (a) or a report under paragraph (c) may disclose it only to another law enforcement officer or agency.

- (5) PENALTIES. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

Section 2 -

This ordinance shall become effective upon passage and publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #

Motion made by Supervisor

Seconded by Supervisor

Date: _____

AN ORDINANCE TO CREATE SEC. 30.08 OF THE BROWN
COUNTY CODE ENTITLED "PAWN BROKERS AND
SECONDHAND ARTICLE AND JEWELRY DEALERS"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.08 of the Brown County Code entitled "PAWN BROKERS AND SECONDHAND ARTICLE AND JEWELRY DEALERS" is hereby created to read as follows:

(1) PURPOSE AND STATUTORY AUTHORITY. Section 134.71, Wis. Stats., is hereby adopted and, by reference, made a part of this chapter with the same force and effect as though fully set out herein notwithstanding the below Subsections. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter, punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

(2) DEFINITIONS:

(a) Article. Any item of value, excluding only motor vehicles, large appliances, furniture, books, and clothing other than furs.

(b) Reportable Transaction. Every transaction conducted by a pawnbroker, secondhand article and jewelry dealers in which an article or articles are received through a pawn, purchase, consignment, or trade, or in which a pawn is renewed, extended, voided, or redeemed, or for which a unique transaction number or identifier is generated by their point-of-sale software, and is reportable except:

(1) The bulk purchase or consignment of new or used articles from a merchant, manufacturer, or wholesaler having an established permanent place of business, and the retail sale of said articles, provided the pawnbroker must maintain a record of such purchase or consignment that describes each item, and must mark each item in a manner that relates it to that transaction record.

(2) Retail and wholesale sales of articles originally received by pawn or purchase, and for which all applicable hold and/or redemption periods have expired.

(c) Secondhand article dealer. Any person, other than an auctioneer, who engages in the business of purchasing or selling secondhand articles, with exceptions as stated in Wis. Stats. Sec. 134.71 (1) (g).

(d) Responsible Law Enforcement Agency.

Formatted: Underline

The Responsible Law Enforcement Agency (RLEA) is the entity with the responsibility to collect the data to be furnished by the secondhand article dealer pursuant to this ordinance. The sheriff shall notify dealers subject to this ordinance if the RLEA changes in the future.

(1) WHEN DIGITAL PHOTOS ARE REQUIRED.

(1) The licensee must also take a color, digitized photograph of every item pawned or sold that does not have a unique serial or identification number permanently engraved or affixed, excluding only electronic media. One group photo shall suffice for mass items such as several coins acquired in one transaction. If a photograph is taken, it must be at least two (2) inches in length by two (2) inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the RLEA upon request. Items photographed must be accurately depicted and submitted as digital images, in a format specified by the issuing authority, electronically cross-referenced to the reportable transaction they are associated with. Entries of required digital images shall be retained a minimum of ninety (90) days.

(2) DAILY REPORTS TO RESPONSIBLE LAW ENFORCEMENT AGENCY.

(1) Pawnbrokers and secondhand article and jewelry dealers must submit every reportable transaction to the Responsible Law Enforcement Agency (RLEA) daily in the following manner. Pawnbrokers and secondhand article and jewelry dealers must provide to the police department all required information pursuant to State Statute, by transferring it from their computer to the web server via modem designated by the RLEA. All required records

must be transmitted completely and accurately after the close of business each day in accordance with standards and procedures established by the RLEA using procedures that address security concerns of the pawnbroker or secondhand article and jewelry dealer and the police department. The pawnbroker or secondhand article and jewelry dealer must display a sign of sufficient size in a conspicuous place on the premises, which informs all patrons that all transactions are reported daily to the RLEA..

- (2) If a pawnbroker or secondhand article and jewelry dealer is unable to successfully transfer the required reports by modem, the pawnbroker or secondhand article and jewelry dealer must provide the RLEA with printed copies of all reportable transactions by 12:00 noon the next business day.
- (3) If a problem is determined to be in the pawnbroker's or secondhand article and jewelry dealer's system and is not corrected by the close of the first business day following the failure, the pawnbroker or secondhand article and jewelry dealer must provide the required reports as detailed in State Statute, and shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or, if the problem is determined to be outside the pawnbroker's or secondhand article and jewelry dealer must provide the required reports pursuant to State Statute and resubmit all such transactions via modem when the error is corrected.
- (4) Regardless of the cause or origin of the technical problems that prevented the pawnbroker or secondhand article and jewelry dealer from uploading the secondhand article and jewelry dealer shall upload every reportable transaction from every business day the problem has existed.
- (5) The provisions of this section notwithstanding, the RLEA may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.
- (6) Subsection (3) shall not apply to businesses that did not have 200 reportable transactions in the past calendar year. However, any such pawnbroker or secondhand article and jewelry dealer must follow the daily reporting procedure for each reportable transaction by submitting a written transaction form approved by the RLEA to the RLEA on the business day following the date of the reportable transaction.

- (5) **SEVERABILITY.** If any section of this ordinance is found to be unconstitutional or otherwise invalid, the validity of the remaining sections shall not be affected.

Section 2 -

This ordinance shall become effective upon passage and publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAFFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: _____ Adopted _____ Defeated _____ Tabled _____

BUDGET ADJUSTMENT REQUEST

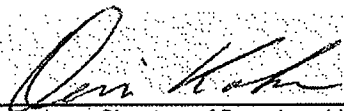
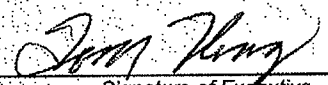
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input checked="" type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input checked="" type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	(see attachment for detail)	Regular earnings	\$114,400
<input checked="" type="checkbox"/>	<input type="checkbox"/>	(see attachment for detail)	Premium-Overtime	463,600
<input type="checkbox"/>	<input checked="" type="checkbox"/>	(see attachment for detail)	Fringes & other expenses	578,000

Narrative Justification:

Based on 2009 year-end projections, some expense accounts (regular wages and overtime) will exceed budgeted amounts while some other expense accounts will finish the year well under budget. In order to cover the overages the adjustments proposed in this document will re-allocate budget dollars while not changing the total amount of budgeted expenses.

The largest of the proposed adjustments increases overtime. The amended overtime budget currently is \$1,443,802 while the projected year end amount is at least \$1,907,500. In the prior two years overtime has averaged \$1,965,428. This budget adjustment will bring the budgeted overtime figure closer to the actual amount without adding any budgeted expenses.

<div style="text-align: center;">  _____ Signature of Department Head </div> <div> Department: Sheriff Date: December 17, 2009 </div>	<div style="text-align: center;"> AUTHORIZATIONS  _____ Signature of Executive </div> <div> Date: 12/23/09 </div>
---	---

(10)
 Spurr
 12/23/09

Increase	Decrease		Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.001.5100	Regular Earnings	25,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.071.5100	Regular Earnings	130,700
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.5100	Regular Earnings	162,100
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.073.5100	Regular Earnings	103,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.074.5100	Regular Earnings	7,300
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.075.5100	Regular Earnings	10,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.070.5103	Premium – Overtime	135,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.071.5103	Premium – Overtime	50,600
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.072.001.5103	Premium – Overtime	206,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.073.5103	Premium – Overtime	48,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.075.5103	Premium – Overtime	23,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.001.5110.100	Fringe Benefits – FICA	300,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.070.5110.100	Fringe Benefits – FICA	232,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.071.5110.100	Fringe Benefits – FICA	32,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.5110.100	Fringe Benefits – FICA	160,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.073.5110.100	Fringe Benefits – FICA	1,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.074.5110.100	Fringe Benefits – FICA	6,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.075.5110.100	Fringe Benefits – FICA	33,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.001.5308.100	Vehicle – gas	85,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.5502	Gas, Oil, etc. (Utilities)	155,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.5720	Boarding Prisoners – Jail	220,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.001.5706	Temporary Replacement Help	2,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.5725	Meal Service (Jail)	10,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.001.5700	Contracted Services	6,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.001.4100	Property Tax	232,500
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.070.4100	Property Tax	97,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.071.4100	Property Tax	213,300
<input type="checkbox"/>	<input checked="" type="checkbox"/>		100.074.072.001.4100	Property Tax	500,600
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.073.4100	Property Tax	150,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>		100.074.074.4100	Property Tax	1,300
<input type="checkbox"/>	<input type="checkbox"/>				

2009 Year end budget
reallocation

BROWN COUNTY SHERIFF'S DEPARTMENT
Detail of Year-End Budget Re-allocation Adjustment

	<u>TOTAL</u>	<u>Division</u>						<u>DTF</u>
		<u>GENERAL</u>	<u>PATROL</u>	<u>INVESTIGATIVE</u>	<u>JAIL MAIN</u>	<u>SUPPORT SRV</u>	<u>PROF STDS</u>	
		<u>#100.074.001</u>	<u>#100.074.070</u>	<u>#100.074.071</u>	<u>#100.074.072.001</u>	<u>#100.074.073</u>	<u>#100.074.074</u>	<u>#100.074.075</u>
NET BUDGET DECREASES:								
5110.100 FRINGE BENEFITS - FICA	(100,000)	300,000	(232,000)	32,000	(160,000)	(1,000)	(6,000)	(33,000)
5308.100 VEHICLE - GAS, OIL, ETC.	(85,000)	(85,000)	-	-	-	-	-	-
5502 GAS, OIL, ETC (UTILITIES)	(155,000)	-	-	-	(155,000)	-	-	-
5720 BOARDING PRIS. - JAIL	(220,000)	-	-	-	(220,000)	-	-	-
5706 TEMP. REPLACEMENTS	(2,000)	(2,000)	-	-	-	-	-	-
5725 MEAL SERVICE	(10,000)	-	-	-	(10,000)	-	-	-
5700 CONTRACTED SERVICES	(6,000)	(6,000)	-	-	-	-	-	-
TOTALS	(578,000)	207,000	(232,000)	32,000	(545,000)	(1,000)	(6,000)	(33,000)
NET BUDGET INCREASES:								
5100 REGULAR EARNINGS	114,400	25,500	-	130,700	(162,100)	103,000	7,300	10,000
5103 PREMIUM - OVERTIME	463,600	-	135,000	50,600	206,500	48,500	-	23,000
TOTAL BUDGET INCR.	578,000	25,500	135,000	181,300	44,400	151,500	7,300	33,000
NET LEVY REALLOCATIONS:								
4100 PROPERTY TAX ADJUST.	-	232,500	(97,000)	213,300	(500,600)	150,500	1,300	-

Brown County

Clerk of Courts

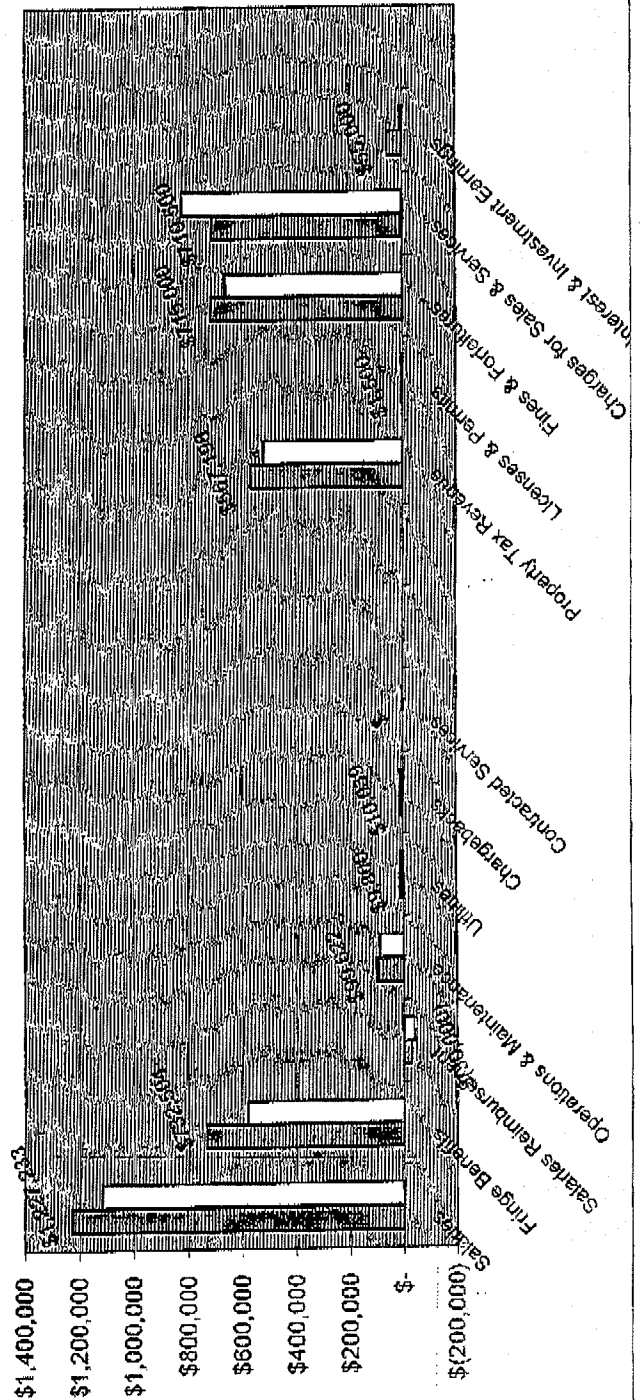
Budget Status Report

11/30/2009

	Annual Budget	YTD Actual
Salaries	\$ 1,227,233	\$ 1,118,162
Fringe Benefits	\$ 732,504	\$ 579,793
Salaries Reimbursement	\$ (30,000)	\$ (39,101)
Operations & Maintenance	\$ 99,622	\$ 88,789
Utilities	\$ 9,800	\$ 8,081
Chargebacks	\$ 10,039	\$ 8,288
Contracted Services	\$ -	\$ 2,248
Property Tax Revenue	\$ 567,198	\$ 519,937
Licenses & Permits	\$ 1,500	\$ 660
Fines & Forfeitures	\$ 715,000	\$ 662,002
Charges for Sales & Services	\$ 710,500	\$ 822,672
Interest & Investment Earnings	\$ 55,000	\$ 5,933

Clerk of Courts - November 2009

■ Annual Budget
□ YTD Actual



PRODUCTION *Brown Co* PRODUCTION Clerk of Courts, Month Ended 11/30/2009

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior Year Total
Fund: 100 - GF									
Revenues									
PTX - Property taxes	567,198.00	0.00	567,198.00	47,267.00	0.00	519,937.00	47,261.00	92%	523,085.00
L&P - Licenses & permits	1,500.00	0.00	1,500.00	80.00	0.00	660.00	840.00	44%	720.00
F&F - Fines and forfeitures	715,000.00	0.00	715,000.00	47,286.17	0.00	662,002.26	52,997.74	93%	610,521.29
CSS - Charges for sales and services	710,500.00	0.00	710,500.00	131,898.73	0.00	822,672.13	(112,172.13)	116%	757,138.17
MRV - Miscellaneous revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	16.88
IIE - Interest & investment earnings	55,000.00	0.00	55,000.00	555.48	0.00	5,932.71	49,067.29	11%	34,541.12
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	5,047.00
Revenue Totals:	\$2,049,198.00	\$0.00	\$2,049,198.00	\$226,868.38	\$0.00	\$2,011,204.10	\$37,993.90	98%	\$1,931,069.46
Expenditures									
PER - Personnel services	1,227,233.00	0.00	1,227,233.00	94,913.38	0.00	1,118,162.23	109,070.77	91%	1,198,895.53
FBT - Fringe benefits and taxes	732,504.00	0.00	732,504.00	55,132.09	0.00	579,793.43	152,710.57	79%	714,989.82
SRE - Salaries reimbursement	30,000.00	(60,000.00)	(30,000.00)	(2,169.20)	0.00	(39,101.42)	9,101.42	130%	(48,564.50)
OPM - Operations and maintenance	99,622.00	0.00	99,622.00	5,912.21	53.98	88,788.74	10,779.28	89%	88,288.58
INS - Insurance costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
UTL - Utilities	9,800.00	0.00	9,800.00	775.29	0.00	8,080.53	1,719.47	82%	9,775.67
CHG - Chargebacks	10,039.00	0.00	10,039.00	714.87	0.00	8,287.93	1,751.07	83%	19,607.97
CON - Contracted services	0.00	0.00	0.00	0.00	0.00	2,248.13	(2,248.13)	+++	5,455.13
JUD - Judiciary Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OUT - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Expenditure Totals:	\$2,109,198.00	(\$60,000.00)	\$2,049,198.00	\$155,278.64	\$53.98	\$1,766,259.57	\$282,884.45	86%	\$1,988,448.20
Revenue Total:	\$2,049,198.00	\$0.00	\$2,049,198.00	\$226,868.38	\$0.00	\$2,011,204.10	\$37,993.90	98%	\$1,931,069.46
Expenditure Total:	\$2,109,198.00	(\$60,000.00)	\$2,049,198.00	\$155,278.64	\$53.98	\$1,766,259.57	\$282,884.45	86%	\$1,988,448.20
Fund: 100 Net Total	(\$60,000.00)	\$60,000.00	\$0.00	\$71,589.74	(\$53.98)	\$244,944.53	(\$244,890.55)		(\$57,378.74)
Revenue Grand Total:	\$2,049,198.00	\$0.00	\$2,049,198.00	\$226,868.38	\$0.00	\$2,011,204.10	\$37,993.90	98%	\$1,931,069.46
Expenditure Grand Total:	\$2,109,198.00	(\$60,000.00)	\$2,049,198.00	\$155,278.64	\$53.98	\$1,766,259.57	\$282,884.45	86%	\$1,988,448.20
Grand Total:	(\$60,000.00)	\$60,000.00	\$0.00	\$71,589.74	(\$53.98)	\$244,944.53	(\$244,890.55)		(\$57,378.74)